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## *Citation Management with Endnote*

***22.10.2013/29.10.2013***

***Basil Marti***  
***Thüringer Universitäts- und  
Landesbibliothek***



## Workshop Overview

1. 09:00 – 13:00 (?)
2. Second part: 29 October, same time, same room



### What to expect?

#### ***Introduction into the reference management software EndNote***

Import, organization and usage of bibliographic data

### How are we proceeding?

1. Presentation & live demonstrations
2. Exercises

# Why reference management?

Collecting bibliographic data by hand/on paper?

- (1) Lots of effort
- (2) Prone to errors
- (2) Difficult to organize

Reference management software like EndNote offers:

1. Central database for bibliographic information
2. Automatic import of bibliographic data

*„In need to cite an article I read half a year ago – but can't find it again!*

*Citation management instead of chaos*

# Why reference management?

$\text{La}_{2-x}\text{Cu}_x\text{O}_7$ . In: *Physical Review B* 37.1. S. 577–602.

Weber, Werner (1987). “Electron-phonon interaction in the new superconductors  $\text{La}_{2-x}(\text{Ba},\text{Sr})_x\text{CuO}_4$ ”. In: *Physical Review Letters* 58.13. S. 1371–1374. DOI: 10.1103/PhysRevLett.58.1371.

Wheatley, J. M., T. C. Hsu und P. W. Anderson (1988). “Interlayer pair hopping: Superconductivity from the resonating-valence-bond state”. In: *Physical Review B* 37. S. 5897–5900.

Wolf, Stuart A. und Ireson, Vladimir H. (1987). *International Workshop*

Creating citations and bibliographies when writing papers/theses:

- (1) Lots of effort
- (2) Correct formatting is difficult
- (3) How to avoid errors

Reference management software can do this automatically!

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# Introduction & Installation



# Introduction (1)

*EndNote* is a database program. The interface language is English.

*EndNote* helps

- Collecting and organizing literature (bibliographic references, full-texts, abstracts, pictures, figures, tables ...) and
- Writing scientific works

*EndNote* is the most used Reference Management Software worldwide.

Competitors are *Reference Manager*, *Citavi*, *ProCite*, *Mendeley*, *Zotero*



# Introduction (1)

## *Important Competitors:*

- Citavi ([www.citavi.com](http://www.citavi.com))
  - *Similar to EndNote*
  - *Knowledge management functions*
  - *Only for Windows*
  - *FSU-licence*
- Zotero (<http://www.zotero.org/>)
  - *Browser-plugin, plattform-independent, free*
  - *Good for direct import of references into your database*
- Mendeley ([www.mendeley.com](http://www.mendeley.com))
  - *Both online/offline versions, plattform-independent, free*
  - *Social network functions for scientists*



# Introduction (2)


*EndNote* allows fast and easy entering of information from different online data-sources.

- ✓ *Web of Science (WoS)/ISI Web of Knowledge*
- ✓ *PubMed*
- ✓ *SciFinder*
- ✓ *Biological Abstracts*
- ✓ *Google Scholar*
- ✓ *Electronic library catalogues (OPAC's)*
- ✓ *...*





# Introduction (3)

- Save references in a *Library*, which can be locally accessed and imported into commonly used word processors (**WORD**, OpenOffice.org, Apple Pages)
- References can be sent to  -> online reference management, sharing of libraries between different team-members.
- Collection of literature: unlimited amount of data entries
- Insertion of citations into your documents and automatic generation of bibliographies
- Great amount of formatting styles (>5550 Output Styles)

# Introduction (4)

- Producer: Thomson Reuters

- Thomson Reuters:

Producer of *Web of Science (WoS, Web of Knowledge), EndNote & EndNote Web*



- *EndNote and EndNote Web are integrated into WoS and optimized for use with WoS*
- EndNote Web can be used for free for subscribers to WoS (-> free for university members and students of the FSU)



# System requirements (1)

- Windows
  - Windows XP, Vista, 7, 8
- Macintosh
  - Mac OS X 10.6 and later
- Word Processors (Windows)
  - Microsoft Word 2007, 2010, 2013
  - Microsoft Power Point 2013
  - Open Office 3.X
  - RTF files
- Word Processors (Mac)
  - Microsoft Word 2008, 2011
  - Apple Pages 09



# Installation (1)

- State licence agreement offers access (minimal duration till 30.11.13)
  - FSU-organisations: Installation via Rechenzentrum;  
[softwarebeschaffung@uni-jena.de](mailto:softwarebeschaffung@uni-jena.de)
  - *Staff and students (HomeUseLicence)*
    - a. Free use at home/private computers
    - b. Download: [www.tu-ilmenau.de/unirz/EndNote-X-4-0-2.4952.0.html](http://www.tu-ilmenau.de/unirz/EndNote-X-4-0-2.4952.0.html)
    - c. Download is only possible using the IP-range of Thuringian universities
    - d. Accept licence agreement (Nutzungsbedingungen)

A screenshot of a web form with a white background and a thin grey border. At the top, the text 'Nutzungsbedingungen akzeptiert' is displayed in a small, dark font. Below this text is a small square checkbox containing a black checkmark. At the bottom of the form is a rectangular button with the word 'Absenden' in a dark font.



# Installation (2)

- Installation: extract zip file completely, install on your local computer
- Installation modi:
  - 1) Automatic Installation: Installation of the 100 most important citations styles
  - 2) Manual installation: Installation of additional *Life Sciences Styles* recommended.
- Additional styles can be imported at a later date
  - 1) *EndNote Style Collection*:  
<http://www.endnote.com/support/enstyles.asp>
    - More than 5500 *Output Styles*
    - Sorting options

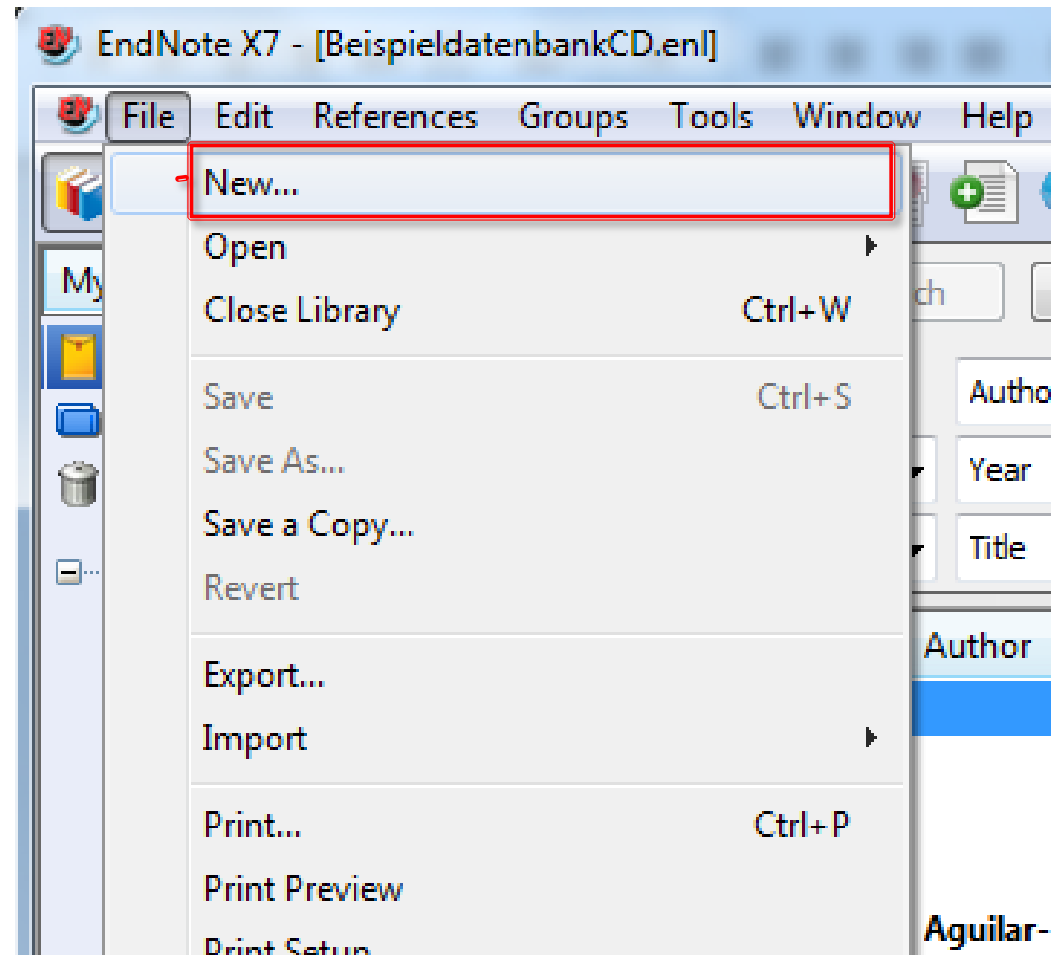
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# First Steps & References

## First steps: Creation of an Endnote library

*EndNote Libraries consist of two components: .enl and .data.*

- Create a new library using the **File/New** menu option
- Open an existing library using **File/Open**
- Database file format: **.enl** („EndNote Library“)
- .data folder with full texts etc.



# User interface

*Menu and tool bars with common commands, e.g. import, online search, insert into Word etc.*

The screenshot shows the EndNote X6 interface with several annotations:

- Menu and tool bars:** A red box highlights the top menu bar (File, Edit, References, Groups, Tools, Window, Help) and the toolbar below it, including buttons for import, search, and other functions.
- Search window:** A blue box highlights the search interface, including the search criteria fields (Author, Year, Title) and the search results table.
- Group-overview and activities:** A green box highlights the left sidebar, which shows the library structure with categories like 'All References (123)', 'Imported Referen... (1)', 'Unfiled (123)', 'Trash (0)', 'My Groups', and 'Find Full Text (0)'.
- Display Fields:** A yellow box highlights the search results table, which displays fields such as Author, Year, Title, Rating, Journal, and URL.
- Output-preview:** An orange box highlights the bottom section, which shows a preview of a selected reference, including the citation text and a list of attached PDFs.
- Layout Panel:** A red box highlights the bottom right corner, which contains a panel for managing the interface layout, including options for 'Left', 'Right', 'Right - Split', 'Bottom', 'Bottom - Split', and 'Off'.

**Search window**

Author	Year	Title	Rating	Journal	Ref Type	URL
Voedisch, Martin; Scherlach, Kirstin; Winkle...	2011	Analysis of the <i>Aspergillus fumigatus</i> P...	★★★★	Journal of ...	Journal Art...	http://ovidsp.ovid...
Volling, Katrin; Thywissen, Andreas; Brakha...	2011	Phagocytosis of melanized <i>Aspergillus</i> ...	★★★	Cellular Mic...	Journal Art...	http://ovidsp.ovid...
Nichols, A. C.; Chan-Seng-Yue, M.; Yoo, J.; X...	2012	A Pilot Study Comparing HPV-Positive ...	★★★	ISRN Oncol	Journal Art...	
Weidner, Gerhard; Steidl, Stefan; Brakhage,...	2001	The <i>Aspergillus nidulans</i> homoaconitas...		Archives of ...	Journal Art...	http://ovidsp.ovid...
Weidner, G; Steffan, B; Brakhage, A A	1997	The <i>Aspergillus nidulans</i> lysF gene enco...		Molecular ...	Journal Art...	http://ovidsp.ovid...
Weidner, Gerhard; D'Enfert, Christopher; K...	1998	Development of a homologous transfo...	★★★★	Current Ge...	Journal Art...	http://ovidsp.ovid...
Wartenberg, Dirk; Lapp, Katrin; Jacobsen, II...	2011	Secretome analysis of <i>Aspergillus fumi</i> ...	★★	IJMM Inter...	Journal Art...	http://ovidsp.ovid...
Volling, Katrin; Brakhage, Axel A; Saluz, Ha...	2007	Apoptosis inhibition of alveolar macrop...		FEMS Micro...	Journal Art...	http://ovidsp.ovid...
Voedisch, Martin; Albrecht, Daniela; Lessin...	2009	Two-dimensional proteome reference ...	★★	Proteomics	Journal Art...	http://ovidsp.ovid...
Van den Brulle, Jan; Steidl, Stefan; Brakhag...	1999	Cloning and characterization of an Asp...		Applied & ...	Journal Art...	http://ovidsp.ovid...
Valiante, Vito; Jain, Radhika; Heinekamp, T...	2009	The MpkA MAP kinase module regulate...		Fungal Gen...	Journal Art...	http://ovidsp.ovid...
Valiante, Vito; Heinekamp, Thorsten; Jain, ...	2008	The mitogen-activated protein kinase ...		Fungal Gen...	Journal Art...	http://ovidsp.ovid...
Tuencher, Andre; Tuencher Andre; Sproete, ...	2005	The CCAAT-binding complex of eukary...		Journal of ...	Journal Art...	http://ovidsp.ovid...

**Output-preview**

Voedisch, M., et al. (2011). "Analysis of the *Aspergillus fumigatus* Proteome Reveals Metabolic Changes and the Activation of the Pseurotin A Biosynthesis Gene Cluster in Response to Hypoxia." *Journal of Proteome Research* 10(5): 2508-2524.

The mold *Aspergillus fumigatus* is the most important airborne fungal pathogen. Adaptation to hypoxia represents an important virulence attribute for



# Display Fields – bibliographic metadata

Column bar with up to 10 columns (*Clicking* on collums sorts entries)

	Author	Year	Title	Rating	Journal	Ref Type	URL
●	Voedisch, Martin; Scherlach, Kirstin; Winkle...	2011	Analysis of the <i>Aspergillus fumigatus</i> P...	★★★★	Journal of ...	Journal Art...	http://ovidsp.ovid...
○	Volling, Katrin; Thywissen, Andreas; Brakhage, ...	2011	Phagocytosis of melanized <i>Aspergillus</i> co...	★★★	Cellular Micr...	Journal Article	http://ovidsp.ovid.c...
○	Nichols, A. C.; Chan-Seng-Yue, M.; Yoo, J.; Xu, ...	2012	A Pilot Study C				
●	Weidner, Gerhard; Steidl, Stefan; Brakhage,...	2001	The <i>Aspergillu</i>				
●	Weidner, G; Steffan, B; Brakhage, A A	1997	The <i>Aspergillu</i>				
○	Weidner, Gerhard; D'Enfert, Christopher; Koch, ...	1998	Development o				
○	Wartenberg, Dirk; Lapp, Katrin; Jacobsen, Ilse ...	2011	Secretome ana				
●	Volling, Katrin; Brakhage, Axel A; Saluz, Ha...	2007	Apoptosis inh				
●	Voedisch, Martin; Albrecht, Daniela; Lessin...	2009	Two-dimensio				
○	Van den Brulle, Jan; Steidl, Stefan; Brakhage, A...	1999	Cloning and ch				
●	Valiante, Vito; Jain, Radhika; Heinekamp, T...	2009	The MpkA MA				
●	Valiante, Vito; Heinekamp, Thorsten; Jain, ...	2008	The mitogen-				
○	Tuencher, AndreTuencher Andre; Sproete, Petr...	2005	The CCAAT-bir				
●	Thoen, Marcel; Al-Abdallah, Qusai; Hortsch...	2007	The thioredox				
●	Thoen, Marcel; Al Abdallah, Qusai; Hortsch...	2010	The CCAAT-bi				
●	Then Bergh, Katharina; Litzka, Olivier; Brak...	1996	Identification				

## EndNote Preferences

Change Case

Display Fields

Display Fonts

Duplicates

Find Full Text

Folder Locations

Formatting

Libraries

PDF Handling

Read / Unread

Reference Types

Sorting

Spell Check

Sync

Temporary Citations

Term Lists

URLs & Links

## Fields to display in the library window

Position	Field	Heading
Column 1:	Read/Unread Status	
Column 2:	File Attachments	
Column 3:	Author	Author
Column 4:	Year	Year
Column 5:	Title	Title
Column 6:	Rating	Rating
Column 7:	Journal/Secondary Title	Journal
Column 8:	Last Updated	Last Updated
Column 9:	Reference Type	Reference Type
Column 10:	[Do not display]	

Note: Selecting the 'Figure' and 'File Attachment' fields will display an icon in the library window.

☒ Display all authors in the Author field.

Edit Cols using  
*Edit / Preferences /  
Display Fields*

EndNote Defaults

Revert Panel

OK



Nr.2

# Display fields– individual ratings

	Author	Year	Title	Rating ▾	Jou
●	<b>Voedisch, Martin; Scherlach, Kirstin; Winkle...</b>	<b>2011</b>	<b>Analysis of the <i>Aspergillus fumigatus</i> P...</b>	★★★★	Jou
○	Volling, Katrin; Thywissen, Andreas; Brakhage, ...	2011	Phagocytosis of melanized <i>Aspergillus</i> co...	★★★	Cell
○	Nichols, A. C.; Chan-Seng-Yue, M.; Yoo, J.; Xu, ...	2012	A Pilot Study Comparing HPV-Positive an...	★★★	ISR
●	<b>Weidner, Gerhard; Steidl, Stefan; Brakhage,...</b>	<b>2001</b>	<b>The <i>Aspergillus nidulans</i> homoaconitas...</b>		<b>Ar</b>
●	<b>Weidner, G; Steffan, B; Brakhage, A A</b>	<b>1997</b>	<b>The <i>Aspergillus nidulans</i> lysF gene enco...</b>		<b>Mo</b>
○	Weidner, Gerhard; D'Enfert, Christopher; Koch, ...	1998	Development of a homologous transform...	★★★★	Cur
○	Wartenberg, Dirk; Lapp, Katrin; Jacobsen, Ilse ...	2011	Secretome analysis of <i>Aspergillus fumigat...</i>	★★	IM
●	<b>Volling, Katrin; Brakhage, Axel A; Saluz, Ha...</b>	<b>2007</b>	<b>Apoptosis inhibition of alveolar macrop...</b>		<b>FEM</b>
●	<b>Voedisch, Martin; Albrecht, Daniela; Lessin...</b>	<b>2009</b>	<b>Two-dimensional proteome reference ...</b>	★★	<b>Pro</b>
○	Van den Brulle, Jan; Steidl, Stefan; Brakhage, A...	1999	Cloning and characterization of an <i>Asperg...</i>		App
●	<b>Valiante, Vito; Jain, Radhika; Heinekamp, T...</b>	<b>2009</b>	<b>The MpkA MAP kinase module regulate...</b>		<b>Fun</b>
●	<b>Valiante, Vito; Heinekamp, Thorsten; Jain, ...</b>	<b>2008</b>	<b>The mitogen-activated protein kinase ...</b>		<b>Fun</b>
○	Tuencher, AndreTuencher Andre; Sproete, Petr...	2005	The CCAAT-binding complex of eukaryote...		Jou
●	<b>Thoen, Marcel; Al-Abdallah, Qusai; Hortsch...</b>	<b>2007</b>	<b>The thioredoxin system of the filament...</b>		<b>Jou</b>
●	<b>Thoen, Marcel; Al Abdallah, Qusai; Hortsch...</b>	<b>2010</b>	<b>The CCAAT-binding complex coordinat...</b>		<b>Nu</b>
●	<b>Then Bergh, Katharina; Litzka, Olivier; Brak...</b>	<b>1996</b>	<b>Identification of a major cis-acting DN...</b>		<b>Jou</b>

Sort by „read“ ● and „unread“ ○

Individual Rating: Zero till 5★ possible

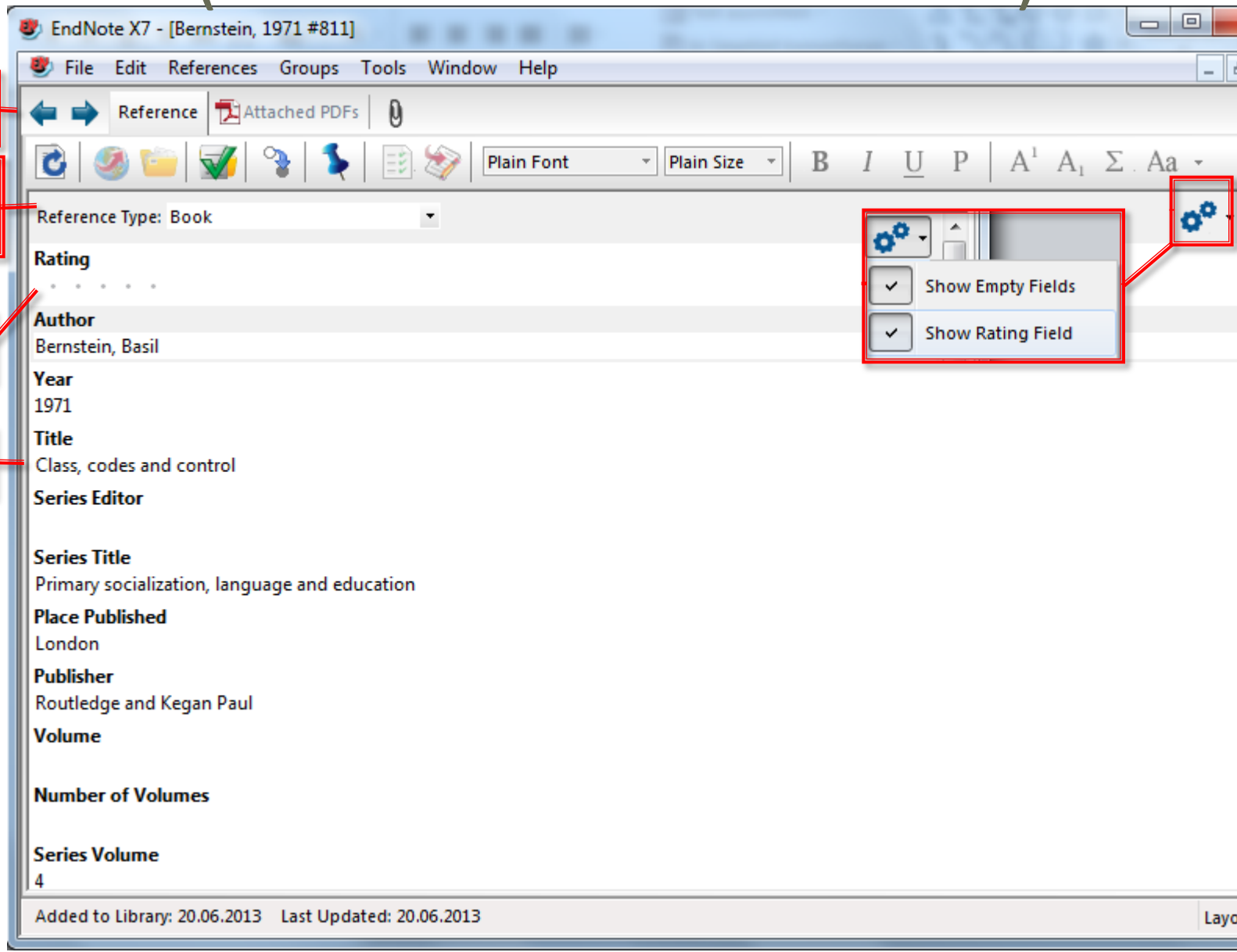
# Detail view (double click on reference)

Skip

Reference  
type

Rating

Fields



# Modify reference types

- It is possible to create new reference types and modify existing ones: *Edit/Preferences/References Types*

The image shows two overlapping windows from the EndNote software. The background window is 'EndNote Preferences', and the foreground window is 'Modify Reference Types'.

**EndNote Preferences**

- Change Case
- Display Fields
- Display Fonts
- Duplicates
- Find Full Text
- Folder Locations
- Formatting
- Libraries
- PDF Handling
- Read / Unread
- Reference Types** (highlighted with a red box)
- Sorting
- Spell Check
- Sync
- Temporary Citations
- Term Lists
- URLs & Links

**Reference Types**

Default Reference Type: Journal Article

Modify Reference Types...

Note: Use the Reference Types Table to add, delete, or rename field names or to modify reference types. The table CANNOT be used to reorder the fields in a Reference Window.

**Reference Type Table**

Changes made to Reference Types are stored in a special RefTypeTable.xml file. To use a new file or to share your file with others, use these Import and Export options:

Export... Import...

Note: Importing a new RefTypeTable.xml file will overwrite your current Reference Type preferences.

**Modify Reference Types**

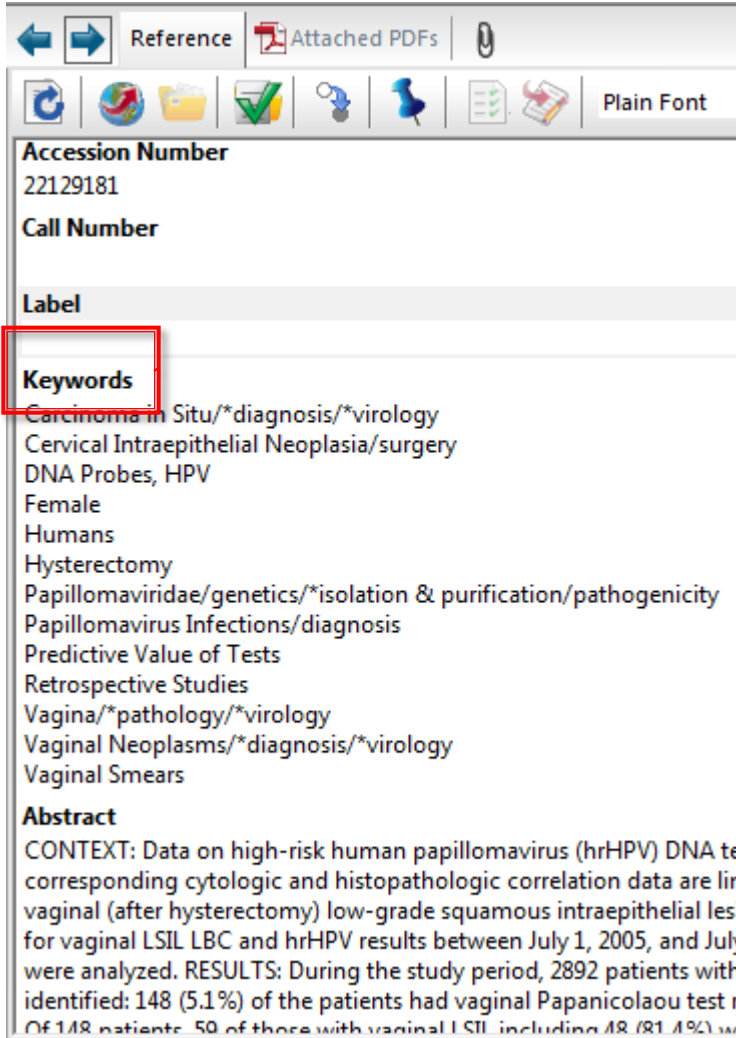
Reference Type: Journal Article

To hide an unwanted reference type, add a period before the name (e.g., ".Map") in the column heading below.

Generic	Journal Article
Author	Author
Year	Year
Title	Title
Secondary Author	
Secondary Title	Journal
Place Published	
Publisher	
Volume	Volume
Number of Volumes	
Number	Issue
Pages	Pages
Section	Start Page
Tertiary Author	
Tertiary Title	

EndNote Defaults Apply to All Ref Types

# Keywords



Reference Attached PDFs

Plain Font

Accession Number  
22129181

Call Number

Label

**Keywords**

- Carcinoma in Situ/\*diagnosis/\*virology
- Cervical Intraepithelial Neoplasia/surgery
- DNA Probes, HPV
- Female
- Humans
- Hysterectomy
- Papillomaviridae/genetics/\*isolation & purification/pathogenicity
- Papillomavirus Infections/diagnosis
- Predictive Value of Tests
- Retrospective Studies
- Vagina/\*pathology/\*virology
- Vaginal Neoplasms/\*diagnosis/\*virology
- Vaginal Smears

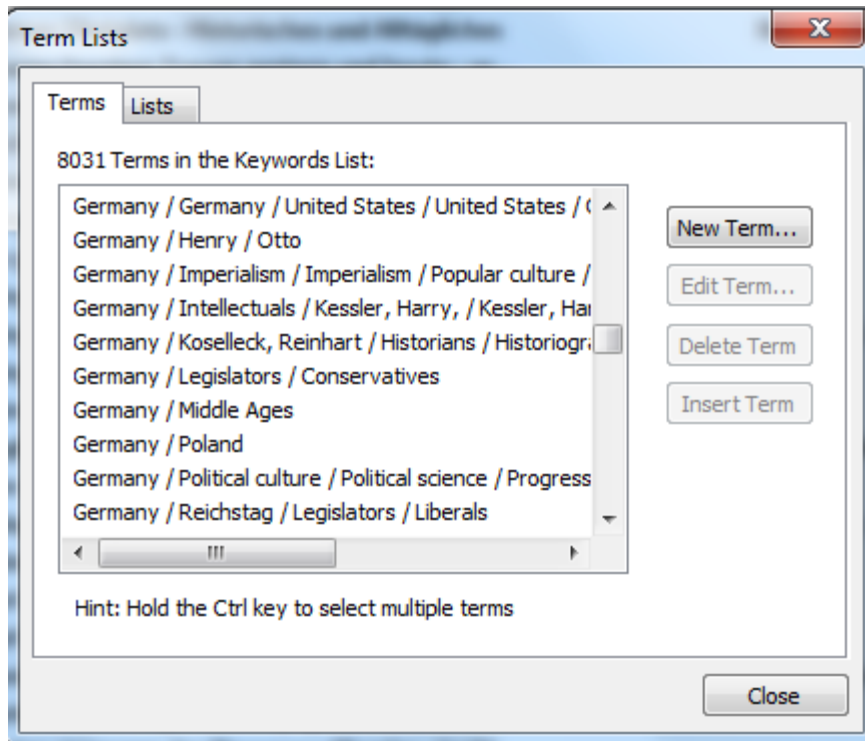
**Abstract**

CONTEXT: Data on high-risk human papillomavirus (hrHPV) DNA te corresponding cytologic and histopathologic correlation data are lin vaginal (after hysterectomy) low-grade squamous intraepithelial lesi for vaginal LSIL LBC and hrHPV results between July 1, 2005, and July were analyzed. RESULTS: During the study period, 2892 patients with identified: 148 (5.1%) of the patients had vaginal Papanicolaou test n Of 148 patients, 50 of those with vaginal LSIL including 48 (81.4%) wi

- *Keywords* are possible for all reference types
- Recommendations
  - Individual tagging of references
  - Rating of references with e.g. „very important“, „discussion“, „introduction“ etc. allows for fast rediscovery at a later date

# Term lists

## Manage keywords with term lists: Tools/Open Term Lists



Define list of pre-defined keywords

Also available for other fields (e.g. author, journal)

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# Enter, search and import

- 
- ✓ *Manual data entry*
  - ✓ *Search in local EndNote libraries*
  - ✓ *Online search in different databases*
  - ✓ *Endnote import functions*
  - ✓ *Search for full texts*
-



# Import data – 6 possible ways

## *Manual data entry*

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- Create new reference
- Select reference type
- Fill in metadata by hand
- Add figures and pdf-files

## *Online Search*

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- Search and import using the online-mode of EndNote

## *Direct export from online databases and catalogues*

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- Search in an external database
- Use the Save/Export function
- EndNote starts automatically
- E.g.: WoS

# Import data – 6 possible ways

## *Import of text files*

- Save/Export as text file
- Import in Endnote
- Select import filter

## *Import of pdf-files*

- Metadata of pdf-files are automatically inserted as an Endnote reference and linked to the pdf-file

## *From EndNote Web*

- Synchronisation

# Manual data entry

- Select **New Reference** in the toolbar:
- Enter data by hand
- Hints: Enter personal names as “first-name surname” or “surname, first-name”. Add a new line for additional authors/contributors
- Add a new line for several keywords
- Avoid line breaks in title or other fields



- Attention: Manual data-entry is time-consuming and error-prone: If possible use an online source and import the metadata (bibliographic databases for article, library catalogues for books)

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## Search in local *EndNote* libraries

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# 3 search modes



## *Integrated Library & Online Search Mode*

### **Local + Online**

- Default
- Online search results are loaded directly into your own library (*All References*)



## *Local Library Mode*

### **Local**

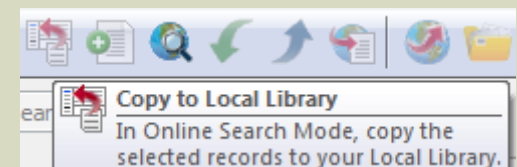
- Search only in the local library



## *Online Search Mode*

### **Online**

- Only online search
- Add search results into library by selecting *Copy to Local Library*



# 3 search modes



*Integrated Library  
& Online Search  
Mode*



*Local Library  
Mode*



*Online Search  
Mode*

**TIP:**

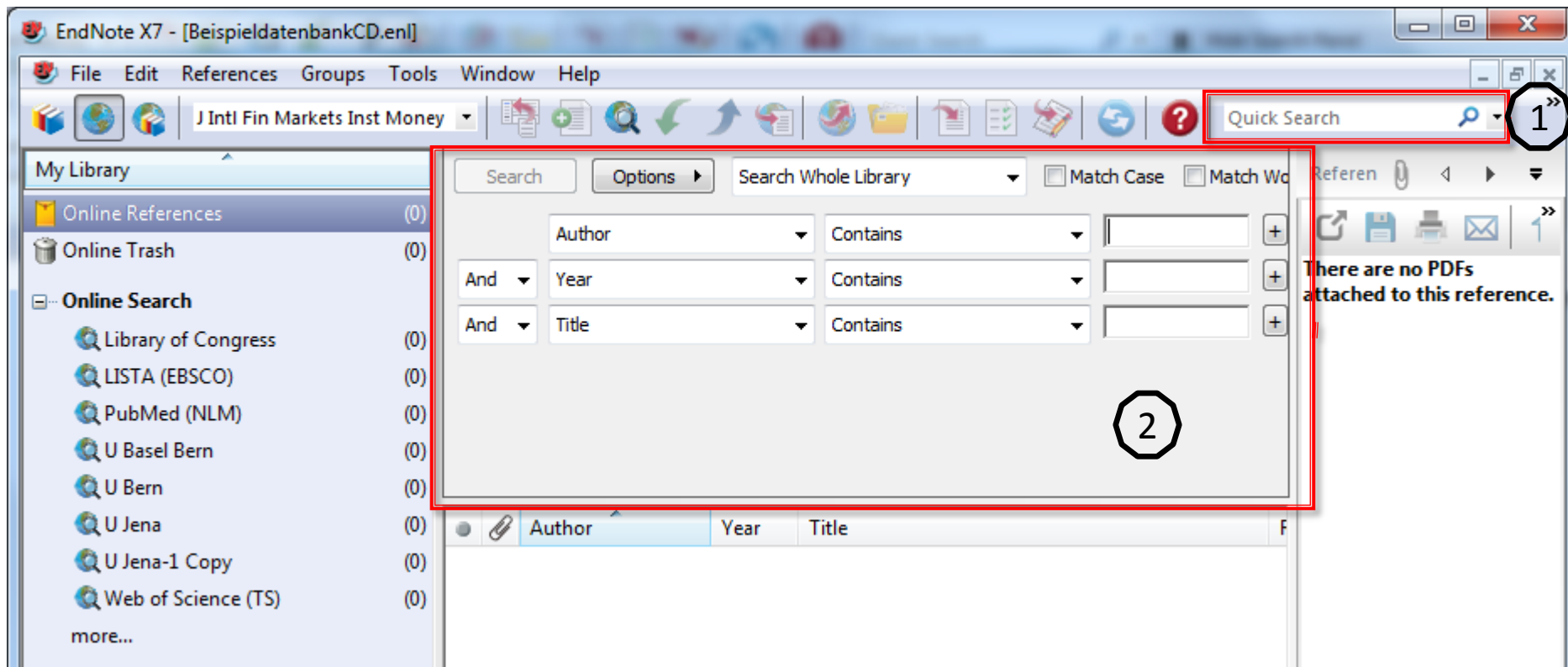
**Edit your references using the Local Library Mode**

**When searching in databases with EndNote, use the Online Search Mode**

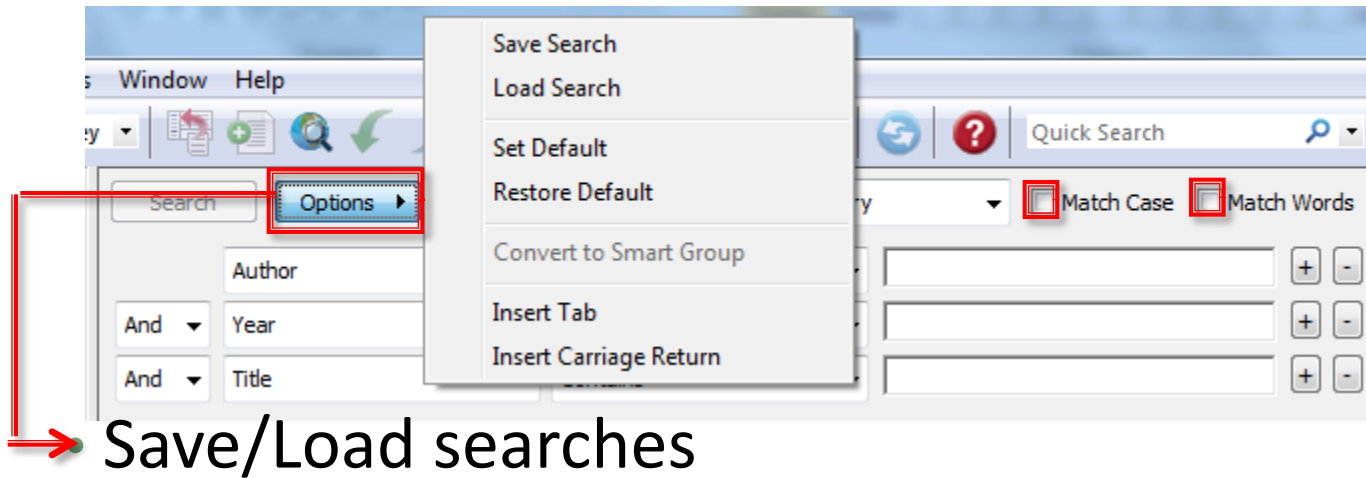
If possible avoid the *Integrated Library & Online Search Mode*.

# Search the local library(1)

① *Quick Search* & ② *Library Search*



# Search the local library(2)



- Save/Load searches
- Search the whole library or subsets
- Automatic truncation (left and right)
- **Match Case** and **Match Words**: exact search



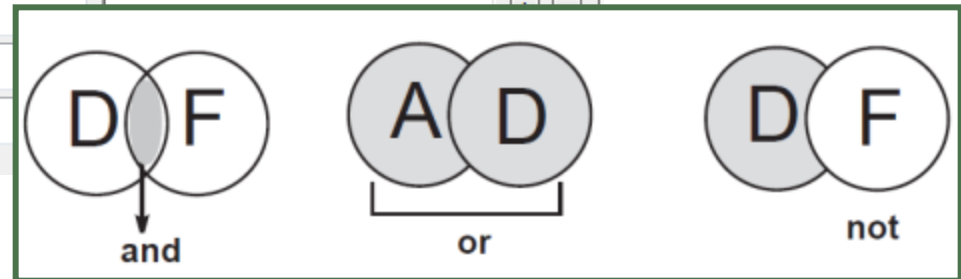
# Search the local library(3)

Search [Options] Search Whole Library [Match Case] [Match Words]

Author [And] Contains

Year [And] Contains

Title [And] Contains



• Boolean operators: **AND, OR, NOT**

Operator	Bedeutung
AND	<b>Both</b> conditions have to be true
OR	<b>One</b> of the condition has to be true
NOT	The condition has to be <b>false</b>

# Search in the local library(4)

This screenshot shows a search interface with a 'Search' button and an 'Options' button. A dropdown menu is set to 'Search Whole Library'. There are checkboxes for 'Match Case' and 'Match Words'. The main search area is highlighted with a red box and contains the following fields: 'Rating' (selected from a dropdown), 'Is' (selected from a dropdown), and a text input field containing five stars (★ ★ ★ ★ ★). To the right of the input field are '+' and '-' buttons. Below this, there are two more search criteria: 'And' followed by 'Year' and 'Contains', and 'And' followed by 'Title' and 'Contains'. Each of these has an empty text input field to its right.

This screenshot shows the same search interface as above. The main search area, highlighted with a red box, now contains the following fields: 'Keywords' (selected from a dropdown), 'Is' (selected from a dropdown), and a text input field containing the text 'sehr wichtig'. To the right of the input field are '+' and '-' buttons. Below this, there are two more search criteria: 'And' followed by 'Year' and 'Contains', and 'And' followed by 'Title' and 'Contains'. Each of these has an empty text input field to its right.

- Search for keywords or ratings is possible
- Can be used to create smart groups

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## ***Online search* – Search in external databases**

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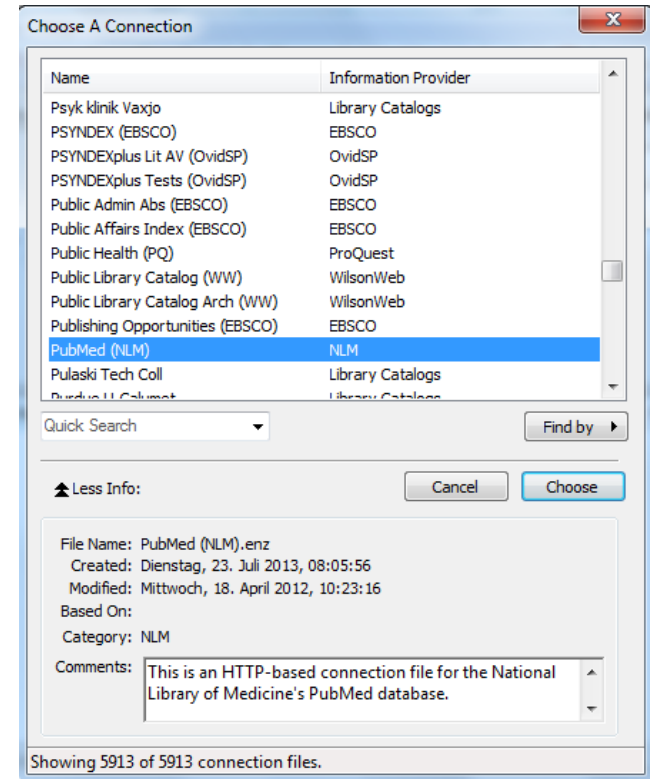
# Online search in EndNote (1)

(1) Links (=Connection Files) are available for many databases

- PubMed
- Web of Science
- GeoRef
- Biological Abstracts
- ThULB library catalogue (OPAC)

(2) Add database using *Tools / Online Search... / PubMed*

(3) Database appears in the group *Online Search*



# Online search in EndNote (2)

Drawback: Limited search options

## Note:

- Detailed options when searching directly in the database make the online search inside EndNote only the second choice
- Search results are deleted after closing EndNote

The screenshot shows the 'Online Search-Fenster' in EndNote. At the top, there are 'Search' and 'Options' buttons. To the right is a dropdown menu labeled 'Search Remote Library' which is highlighted with a red rectangle. Further right are two checkboxes: 'Match Case' and 'Match Words', both of which are unchecked. Below these are three search criteria rows. Each row has a dropdown for the field name, a dropdown for the operator, and a text input field for the search term. The first row shows 'Author (Smith, A.B.)', 'Contains', and an empty input field. The second row shows 'And', 'Year', 'Contains', and an empty input field. The third row shows 'And', 'Title', 'Contains', and an empty input field. To the right of each input field are '+' and '-' buttons for adding or removing criteria.

# Online search in EndNote (3)

**Tip:** Review search results by selecting *Show All Fields* and the *Preview* tab

The screenshot displays the EndNote X7 software interface. The main window shows a list of search results under the 'Online Search' tab. A red box highlights the 'Show All Fields' button in the toolbar. Below the list, the 'Preview' tab is selected, showing detailed information for a specific record. A tooltip for 'Copy to Local Library' is visible in the bottom right corner.

**EndNote X7 - [BeispieldatenbankCD.enl]**

File Edit References Groups Tools Window Help

Show All Fields

**My Library**

- Online R... (868)
- Online Trash (0)
- Online Search
  - Librar... (0)
  - LISTA... (0)
  - Pu... (868)
  - U Bas... (0)
  - U Bern (0)
  - U Jena (0)
  - U Jen... (0)
  - Web ... (0)
  - more...

Author	Year	Title	Rating	Journal
An, L. X.; Li, J.; R...	2010	[Effects of electroacupuncture of different ac...		Zhen C
Burnstock, G.	2011	Therapeutic potential of purinergic signalling f...		BJU In
Ma, R. J.; Zhou, J...	2011	Combination of acupuncture and chinese medi...		Afr J T
Loibl, S.; Linterm...	2011	Management of menopausal symptoms in brea...		Matur
Hede, K.	2011	Supportive care: large studies over 10 years		J Natl

Reference Preview Attached PDFs

**Reference Type:** Journal Article  
**Record Number:** 183  
**Author:** Jedel, E., Labrie, F., Oden, A., Holm, G., Nilsson, L., Janson, P. O., Lind, A. K., Ohlsson, C.  
**Year:** 2011  
**Title:** Impact of electro-acupuncture and physical exercise on hyperandrogenism and oligo/an...  
**Journal:** Am J Physiol Endocrinol Metab  
**Volume:** 300  
**Issue:** 1  
**Pages:** E37-45  
**Date:** Jan  
**Short Title:** Impact of electro-acupuncture and physical exercise on hyperandrogenism and oligo/amenorrhea in women with polycystic ovary syndrome: a randomized controlled trial  
**Alternate Journal:** American journal of physiology. Endocrinology and metabolism

**Copy to Local Library**  
In Online Search Mode, copy the selected records to your Local Library.

**Nr.5**

---

## **Direct Export from Online-Databases**

---

# Direct Export

Almost all bibliographic online-databases have an export function.

E.g.:

- *Web of Knowledge (Web of Science, WoS)*
- *PubMed*
- *Ovid databases*
- *EBSCO Host databases*
- *Google Scholar*
- *KVK (Karlsruher Virtueller Katalog)*



# Direct export from WoS (1)

**WEB OF KNOWLEDGE<sup>SM</sup>** | DISCOVERY STARTS HERE

[Go to mobile site](#) | [Sign In](#) | [Marked List \(0\)](#) | [My EndNote Web](#)

**All Databases** | **Select a Database** | **Web of Science** | **Additional Resources**

[Search](#) | [Author Finder](#) | [Cited Reference Search](#) | [Advanced Search](#) | [Search History](#)

**Web of Science<sup>SM</sup>**

**Search**

HPV in Topic  
*Example: oil spill\* mediterranean*

AND zur Hausen H\* OR Hausen H\* in Author  
*Example: O'Brian C\* OR OBrian C\**  
 Need help finding papers by an author? Use [Author Finder](#).

- WoS is an interdisciplinary portal
- Range of subjects: Medicine, Science, Social Sciences, Technology, Humanities and Art
- 10 000 scientific journals indexed with ca. 37 million indexed articles

# Direct export from WoS (2)



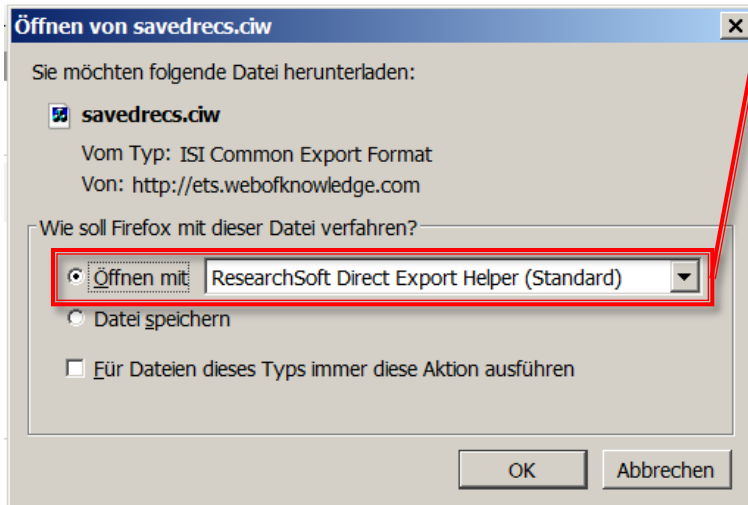
(1) Search in WoS

(2) Click Button *Save to EndNote*

(3) Select *Open with ResearchSoft Direct Export Helper* (default value)

(4) Reference is automatically opened in Endnote and moved into the group *Imported*

(5) Import pdf-files using the *Find Full Text* function



# Export from EBSCO Host databases

[New Search](#) | [Thesaurus](#) | [Cited References](#) | [Indexes](#)



Searching: **PsycINFO** | [Choose Databases »](#)

☒ Suggest Subject Terms

<input type="text" value="cancer relapse"/>	in	<input type="text" value="Select a Field (optional)"/>	<input type="button" value="Search"/> <input type="button" value="Clear"/> <input type="button" value="Add Row"/>
AND <input type="text" value="fatigue"/>	in	<input type="text" value="Select a Field (optional)"/>	
AND <input type="text" value="treatment"/>	in	<input type="text" value="Select a Field (optional)"/>	

[Basic Search](#) | [Advanced Search](#) | [Visual Search](#) | [Search History](#)

*EBSCO Host* is a provider (=search interface) for different scientific databases, for example

- PSYINDEX
- Business Source Premier
- EconLit
- Historical Abstracts
- L'Année philologique

# Export from EBSCO Host databases

The screenshot shows the EBSCO Host interface. At the top, there is a navigation bar with links: New Search, Thesaurus, Cited References, Indexes, Sign In, Folder, Preferences, Languages, and New Features. The 'Folder' link is highlighted with a red box. Below this, the 'Folder Contents' section shows a list of items. The 'Articles' section is expanded, showing a list of articles. The first article is titled 'Implicit processes in pathological skin picking: Responses to skin irregularities predict symptom severity and treatment susceptibility.' The article is from the 'Academic Journal' database. A red arrow points to the 'Export' button in the article's action menu. The 'Export' button is highlighted with a red box in the dropdown menu.

(1) Intermediate storage of references in **Folder**

(2) **Export** button

(3) Export as a ris-file

(4) Can be opened with EndNote

# Export from Ovid databases

- OvidSP is a database provider offered by Wolters Kluwer
- It allows for access to databases like
  - Biological Abstracts
  - INSPEC
  - Philosophers Index
  - GeoRef



OvidSP

[Mein Account](#) | [Support & Training](#) | [Hilfe](#) | [Abmelden](#)

**Suche**

[Zeitschriften](#)

[A-Z Liste Ihrer Bücher bei Ovid](#)

[Meine Multimedia-Ressourcen](#)

[Mein Arbeitsbereich](#)

► **Suchverlauf** (0 Suchen) *(Zum Öffnen anklicken)*

[Duplikate entfernen](#)

[Gespeicherte Suchen](#)



Nr.13

# Export from Ovid databases

- (1) Select search results
- (2) Select **Export**
- (3) Open the generated cgi-file with Endnote

2. ☒ Temporal Germ Cell Development Strategy during Mixed Spermatogenesis with Male Mediterranean Gecko, *Hemidactylus turcicus* (Reptilia: Gekkonidae)
- Rheubert, Justin L. [Author, Reprint Author; E-mail: Justin.Rheubert@selu.edu]; Polden Erik H. [Author]; Eckstut, Mallory E. [Author]; Collier, Matthew H. [Author]; Sever, David M. [Author]; Gribbins, Kevin M. [Author].
- Copeia*.(4). DEC 29 2009. 791-798.
- [Article]
- Abstract anzeigen

## Ergebnisliste exportieren:

Exportieren an EndNote

### Ausgewählte Ergebnisse:

#### ▼ Anzuzeigende Felder auswählen

- ☒ Nachweis (Titel,Autor,Quelle)
- ☐ Nachweis + Abstract
- ☐ Nachweis + Abstract + Schlagwörter
- ☐ Vollständiger Nachweis
- ☐ Benutzerdefinierte Felder Felder auswählen

#### ▼ Folgendes mit einbeziehen

- ☒ Link Resolver
- ☒ URLs zu Ovid-Volltext im Ergebnis

Abbrechen

Ergebnisse exportieren

☐ Alle | 
 Drucken 
 Mailen 
 **Exportieren**
 Meinen Projekten hinzufügen 
 Auswahl

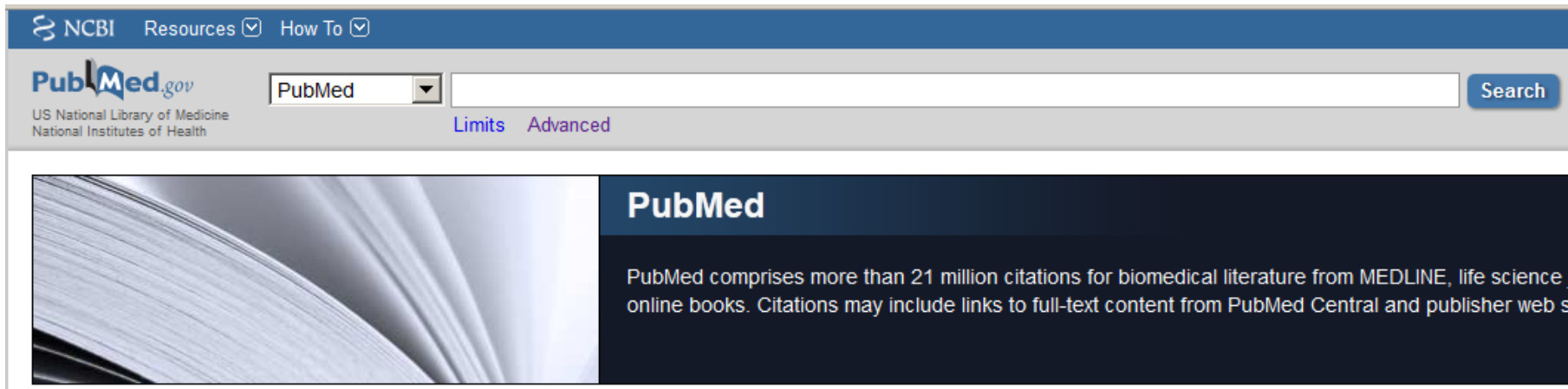
Ausgewählte Ergebnisse lö... 
 Anzeigen: Titel | Ergebnisse | Abstract 
 10 Pro Seite



Nr.10

# PubMed

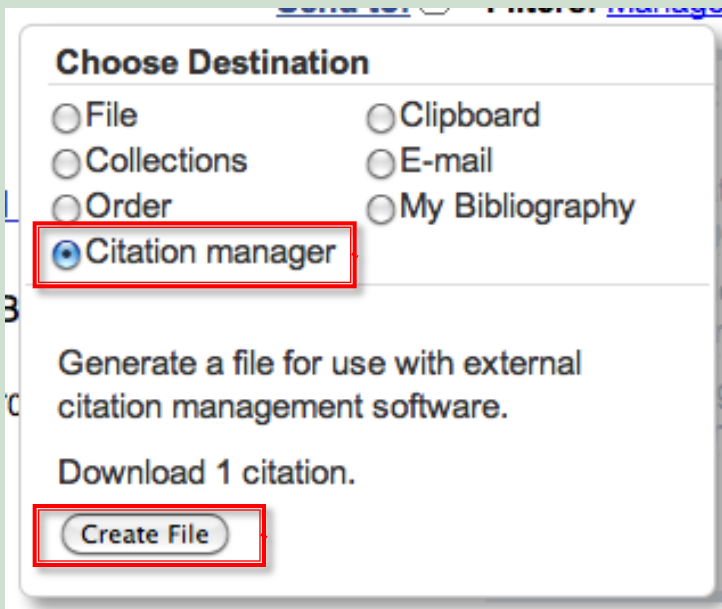
*PubMed* contains the medicinal database *MEDLINE*, which indexes 4600 biomedical journals and e-books and contains ca. 21 million citations.



The screenshot shows the PubMed website interface. At the top, there is a blue navigation bar with the NCBI logo and links for "Resources" and "How To". Below this, the PubMed logo is displayed, along with the text "US National Library of Medicine" and "National Institutes of Health". A search bar is present, with a dropdown menu set to "PubMed" and a "Search" button. Below the search bar, there are links for "Limits" and "Advanced". The main content area features a large image of a book's pages on the left and a dark blue box on the right with the title "PubMed" and a description: "PubMed comprises more than 21 million citations for biomedical literature from MEDLINE, life science, online books. Citations may include links to full-text content from PubMed Central and publisher web s".

# Export from PubMed

- (1) Select search results
- (2) ***Send to - Citation Manager - create file***
- (3) Select ***Open with EndNote X7***
- (4) Search results are imported





# SciFinder (Chemical Abstracts)

SciFinder is the biggest information resource for chemistry and related fields. It contains 34 million references from 10 000 journals, patents, books, conference proceedings and dissertations. Additionally, it offers information about 70 million chemical substances and 63 million protein/nucleotide-sequences



[Explore ▼](#) [Saved Searches ▼](#) [SciPlanner](#)

REFERENCES

[Research Topic](#)  
[Author Name](#)  
[Company Name](#)  
[Document Identifier](#)  
[Journal](#)  
[Patent](#)  
[Tags](#)

SUBSTANCES

[Chemical Structure](#)

REFERENCES: RESEARCH TOPIC ?

Examples:  
The effect of antibiotic residues on dairy products  
Photocyanation of aromatic compounds

[Search](#)

[Advanced Search](#)

# SciFinder

1. Select search results and choose **Export**
2. Export as ris-file
3. Open ris-file with EndNote

☒

1. **TIMP-1 increases expression and phosphorylation of proteins associated with dru**

By Hekmat, Omid; Munk, Stephanie; Fogh, Louise; Yadav, Radhita; Francavilla, Chiara; Horn, Heiko; Wurtz  
From Journal of Proteome Research, Ahead of Print. | Language: English, Database: CAPLUS

Tissue inhibitor of metalloproteinase 1 (TIMP-1) is a protein with a potential biol. role  
TIMP-1 levels and increased **chemotherapy** resistance, we employed SILAC-based q  
**cancer** cells expressing high or low levels of TIMP-1. In TIMP-1 high expressing cell  
targets topoisomerase 1, 2A and 2B, which may expla...

---

☒

2. **Reduced Graphene Oxide Upconversion Nanoparticle Hybrid for Electrochemilumin**

By Wu, Li; Wang, Jiasi; Yin, Meili; Ren, Jinsong; Miyoshi, Daisuke; Sugimoto, Naoki; Qu, Xiaogang  
From Small, Ahead of Print. | Language: English, Database: CAPLUS



**Export ?**

**Export:**

☐ All  
☒ Selected  
☐ Range

Example: 2-20

**For:**

**Citation Manager**

☒ Citation export format (\*.ris)  
☐ Quoted Format (\*.txt)  
☐ Tagged Format (\*.txt)

**Offline review**

☐ Portable Document Format (\*.pdf)  
☐ Rich Text Format (\*.rtf)  
☐ Answer Keys (\*.txt)

**Saving locally**

☐ Answer Key eXchange (\*.akx)

**Details:**

**File Name: \***

Export



Nr. 9

# Export from Google Scholar (1)

- (1) Export is only possible for single search results
- (2) Activate export to EndNote in the Google Scholars settings

Suchergebnisse

Sprachen

Bibliothekslinks

## Ergebnisse pro Seite

10

Mit der Standardeinstellung von Google (10 Ergebnisse) wird Ihre Suchanfrage am schnellsten beantwortet.

## Öffnen von Ergebnissen

☐ Jedes ausgewählte Ergebnis in einem neuen Browserfenster öffnen

## Bibliografie-Manager

- ☐ Keine Links zum Importieren von Literaturverweisen anzeigen.
- ☒ Links zum Importieren von Literaturverweisen in **EndNote** anzeigen.

# Export from *Google Scholar* (2)

- (1) Select **Import into Endnote**
- (2) Open the enw-file with Endnote



## Comparison of four **chemotherapy** regimens for advanced non–small-cell **lung cancer**

[PDF] von [wmich.edu](http://www.wmich.edu)

JH Schiller, D Harrington, CP Belani... - ... *England Journal of ...*, 2002 - *Mass Medical Soc*

The response rate for all 1155 eligible patients was 19 percent, with a median survival of 7.9 months (95 percent confidence interval, 7.3 to 8.5), a 1-year survival rate of 33 percent (95 percent confidence interval, 30 to 36 percent), and a 2-year survival rate of 11 percent (95 percent ...

Zitiert durch: 4125 Ähnliche Artikel Alle 13 Versionen **In EndNote importieren** Mehr ▾

## Randomized phase III trial of pemetrexed versus docetaxel in patients with **cancer** previously treated with **chemotherapy**

N Hanna, FA Shepherd... - *Journal of ...*, 2004 - [jco.publicaciones.saludcastillayleon...](http://jco.publicaciones.saludcastillayleon...) ...

Purpose To compare the efficacy and toxicity of pemetrexed versus docetaxel in patients with advanced non–small-cell **lung cancer** (NSCLC) previously treated with **chemotherapy** Patients and Methods Eligible patients had a performance status 0 to 2, previous ...

Zitiert durch: 1842 Ähnliche Artikel Alle 11 Versionen **In EndNote importieren** Mehr ▾

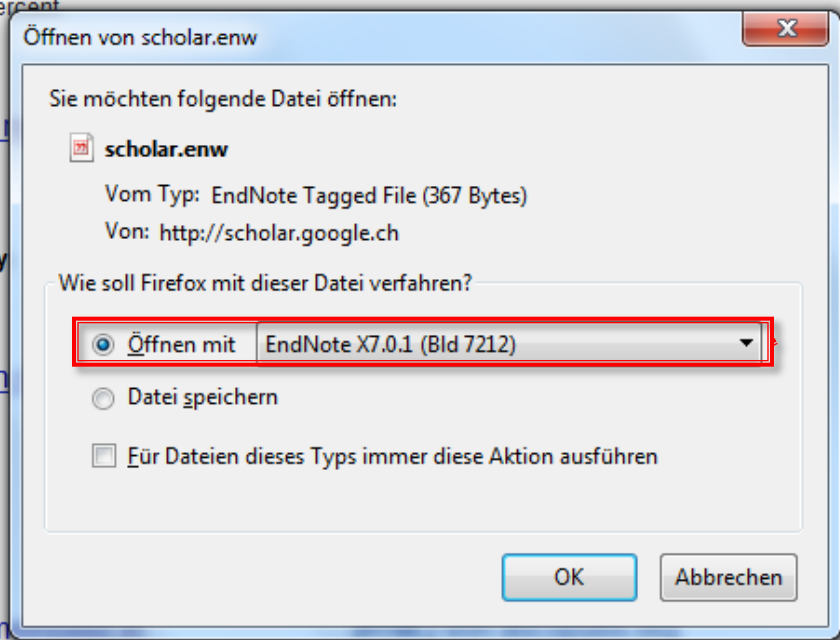
## ... randomized trial of docetaxel versus best supportive care in patients with **cancer** previously treated with platinum-based **chemotherapy**

FA Shepherd, J Dancey, R Ramlau... - *Journal of Clinical ...*, 2000 - [jco.ascopubs.org](http://jco.ascopubs.org)

PURPOSE: To evaluate whether treatment with single-agent docetaxel would result in longer survival than would best supportive care in patients with non–small-cell **lung cancer** who had previously been treated with platinum-based **chemotherapy**. Secondary end ...

Zitiert durch: 1786 Ähnliche Artikel Alle 13 Versionen **In EndNote importieren** Mehr ▾

## Phase III study comparing cisplatin plus gemcitabine with cisplatin plus peme



# Import pdf files

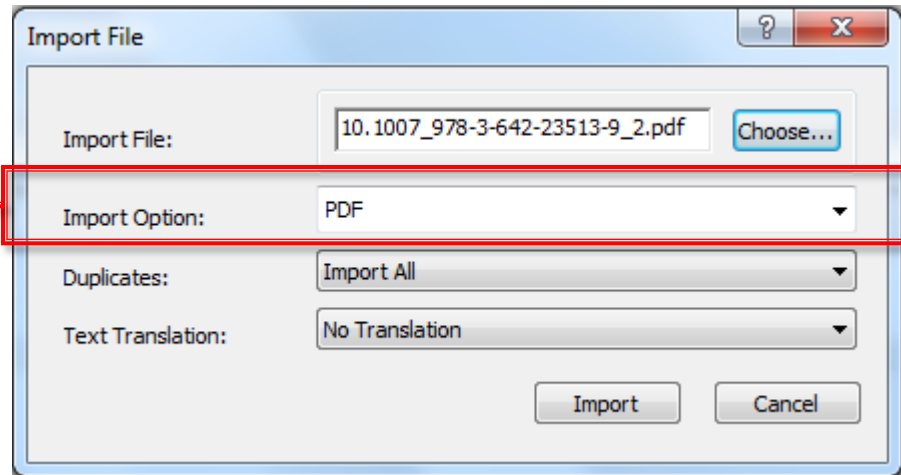
- Helpful tool
- Import a single pdf file or a folder containing pdf files
- EndNote automatically „unpacks“ the pdf and adds
  - Bibliographic data
  - Attachment (PDF) / Full text

## **Note:**

Metadata extractions only works when the pdf file contains a DOI  
(*Digital Object Identifier*)

# Import pdf-files

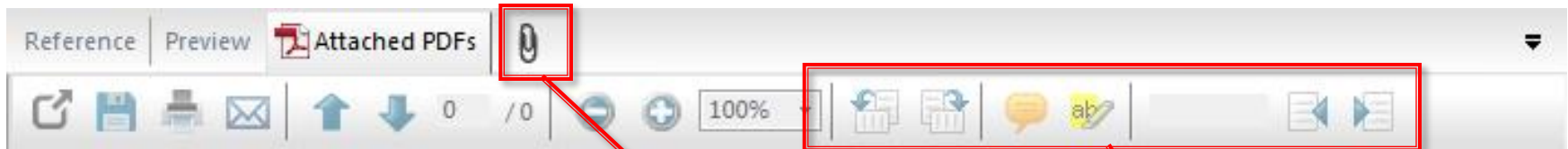
- *File/Import File* or *File/Import Data*
- • Select Import Option: **PDF**



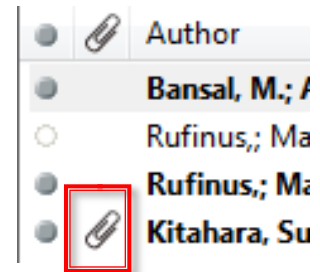
---

# Fulltexts

# Attach pdf files (1)

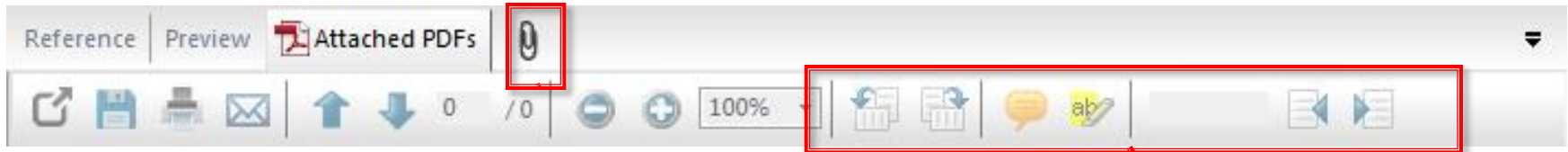




- (1) Save pdf file locally
- (2) Paper clip button or *References/File Attachements/Attach File*
- (3) Paper clip symbol appears in the display
- (4) pdf is attached
- (5) pdf is stored in the EndNote data folder:  
*/user/documents/MyEndnotelibrary.Data/*





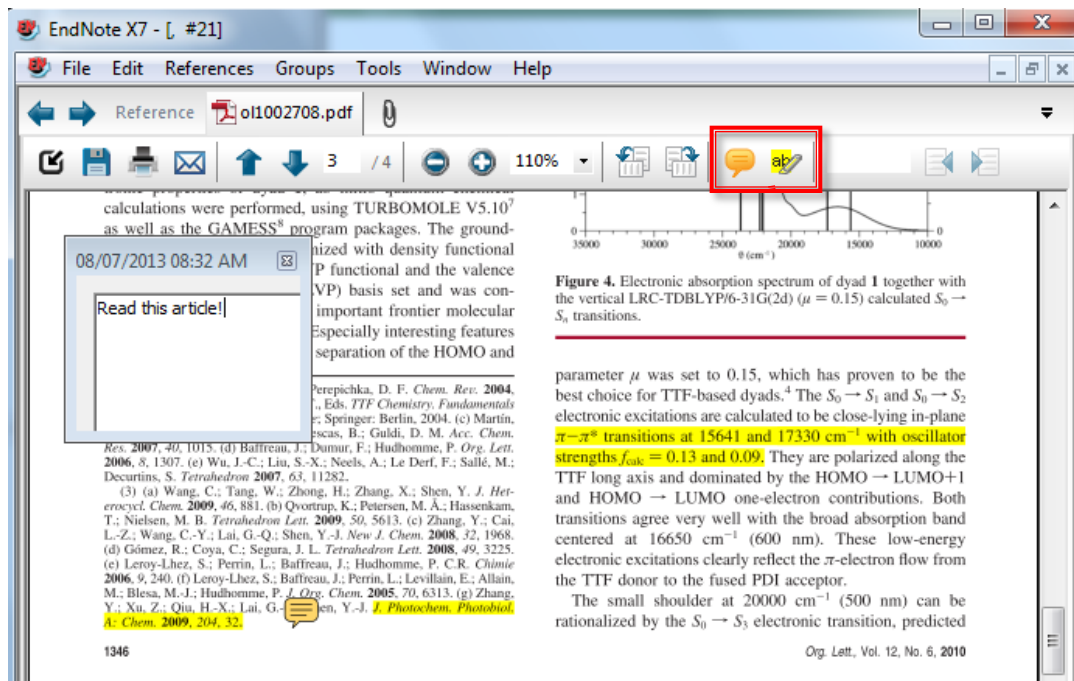
# Attach pdf files (2)



- An unlimited number of pdf files can be attached to a single reference
- Multiple functions: Print, Save, **Notes**, Turn, **Highlight**, Full text
- Open pdf file with external viewer: 
- Mail pdf file: 

# Pdf highlighting and annotations

- pdf files can be highlighted and commented inside the EndNote pdf viewer
- Note: Annotations and highlighted text are only visible inside EndNote -> does not appear when opening the pdf file with another reader



# Create links (1)

Create links between references and different files, e.g.:

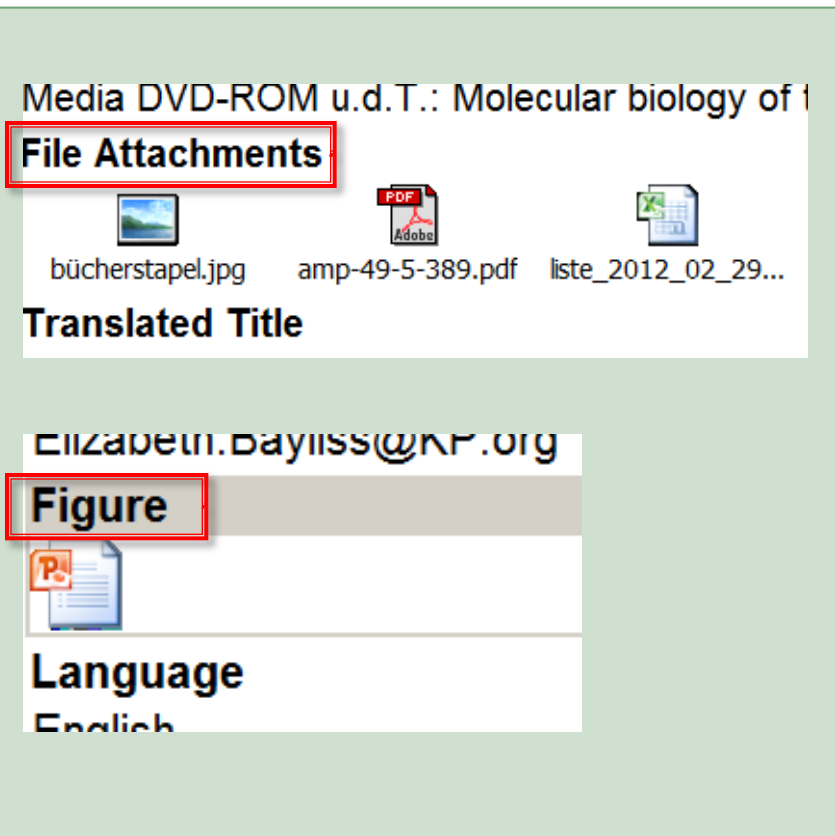
- (1) Pdf fulltext as attachment
- (2) Image
- (3) PowerPoint-file
- (4) Excel file
- (5) Diagram
- (6) URL

Using the detail view:

***References/File***

***Attachments/Attach File*** or

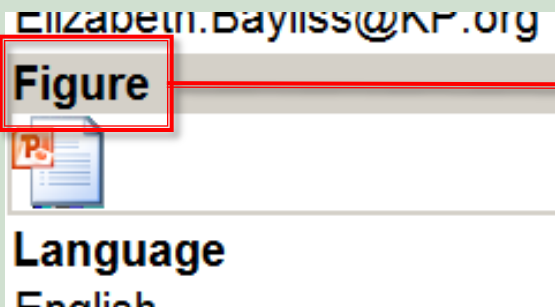
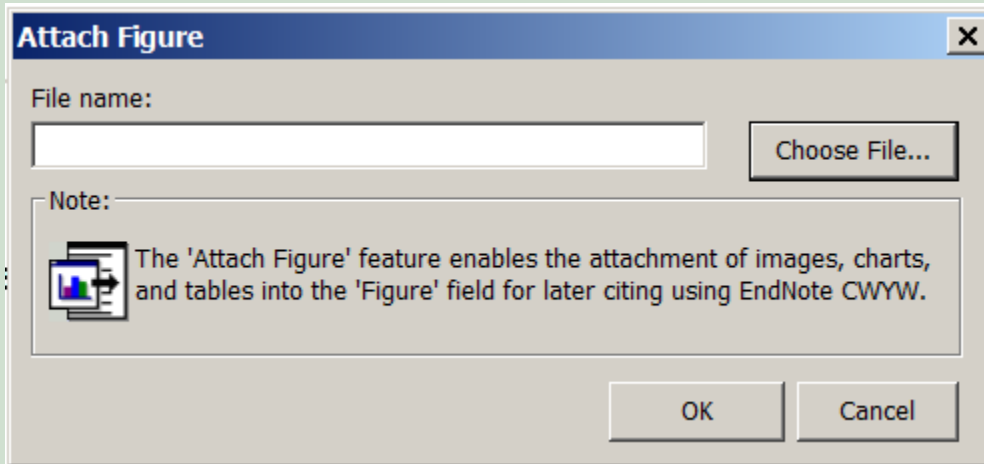
***References/Figure/Attach Figure***



# Create links using the pin button



Add a figure by clicking the *pin* button



Attachment appears in the field *figure*

# Find full text



Nr.16

- Works best when the IP-range of the University
  - Tip: If EndNote fails to find a full text, search manually using the EZB (Elektronische Zeitschriftenbibliothek) or other search tools
1. Select reference(s)
  2. **Find Full Text** (context menu) oder
  3. Found full texts are listed in the **Found PDF** group



Author	Rating	Journal	Last Updated	Reference Type
Davis, M. A.; Gra...	...	International J...	02.08.2013	Journal Article
Lee, L. A.; Huang...	...	Journal of Clini...	02.08.2013	Journal Article
Litjens, Rjntm; T...	...	Journal of Med...	02.08.2013	Journal Article
Lorincz, A. T.; Br...	...	International J...	02.08.2013	Journal Article
Marinho-Dias, J.;...	...	Journal of Med...	02.08.2013	Journal Article
Meites, E.; Lin, C...	...	International J...	02.08.2013	Journal Article
Mollers, M.; Voss...	...	Journal of Med...	02.08.2013	Journal Article
Scott, M. E.; Shv...	...	International J...	02.08.2013	Journal Article
Stevens, C. F.; Ca...	...	Ethnicity & Dis...	02.08.2013	Journal Article
Yang, W.; Song...	...	Immunology	02.08.2013	Journal Article

# OpenURL Link

OpenURL is a service which checks for full text in the electronic resources licensed by the university library. It can be activated in EndNote in order to improve the success of the *Check Full text function*.

## Activate OpenURL (ThULB Linker) service in EndNote:

- a. *Edit / Preferences / Find Full Text*
- b. Activate all possible options
- c. Enter URL for the path to the ThULB-Linker:  
„<http://yq5uk2ps4v.search.serialssolutions.com>“  
in the field *OpenURL Path*



# Use OpenURL Link manually

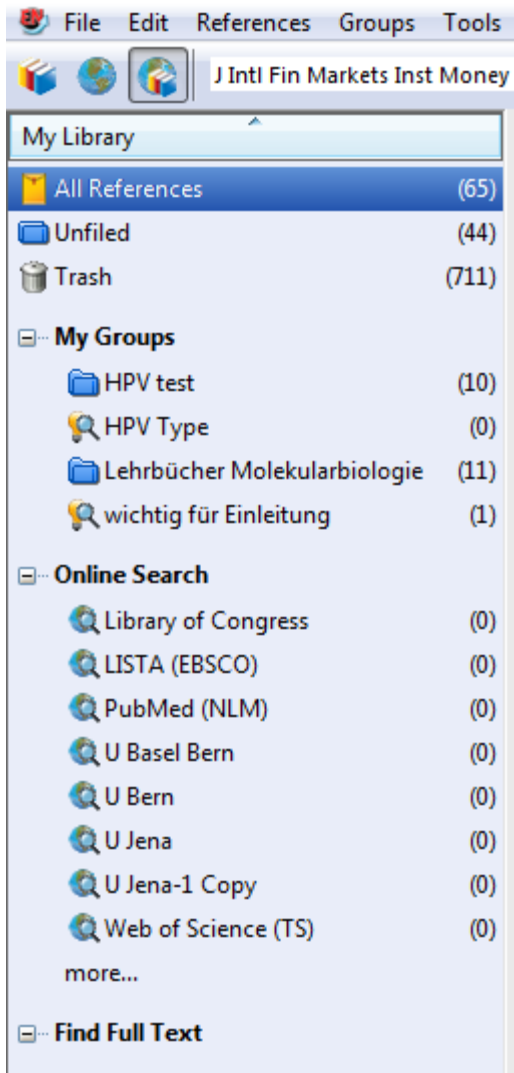
- (1) Select reference
- (2) Select *URL/OpenURL Link* in the Context menu
- (3) Results are shown in browser window

---

# Reference Organization



# My Library



- Organization of EndNote libraries
- Categorization of references according to different criteria

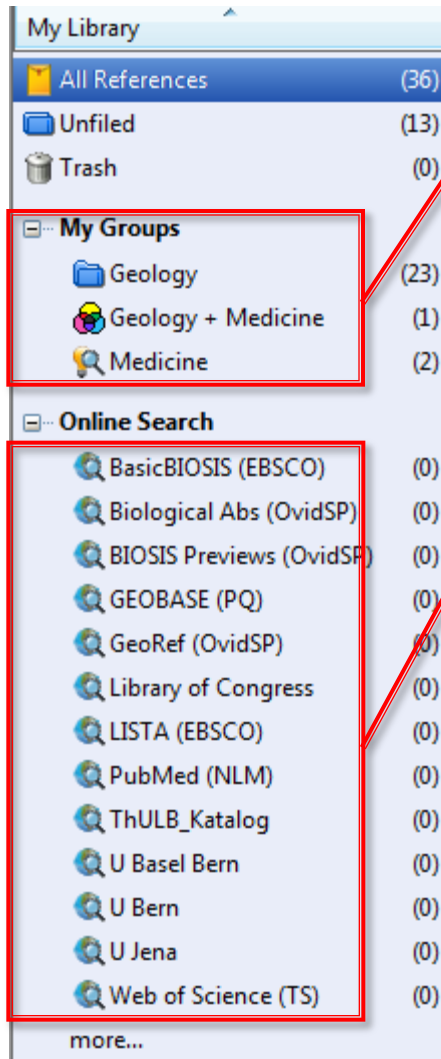
## (1) Permanent groups

- ***All References*** and ***Trash*** are always shown

## (2) Temporary groups

- Automatically generated when executing certain commands
- Deleted when closing EndNote or the library
- E.g. ***Imported***, ***Unfiled***

# My Library



## (3) User defined groups

- Custom groups
- Smart groups
- Groups created from groups

## (4) Online search

- Results of Online-searches from EndNote
- Overwritten when executing a new search
- Possible with lots of different databases (=Connection Files)

# Grouping of references (*Groups*)

## Note:

*Groups* are subsets of the total set of (*All References*).

*Groups* appear under ***My Groups*** in the group window

*Groups* are created individually

# Grouping of references (*Groups*)





- Thematical groups
  - Recommended when writing scientific papers
    - Introduction
    - Materials/Methods
    - Discussion
    - Subject 1
    - Subject 2
- References of an author
- References of a workgroup

# Grouping of references (*Groups*) (2)

## (1) Custom Groups







- *Defined, fixed groups*
- Manual assignment

My Groups		
	HPV test	(23)
	HPV Type	(3)
	Lehrbücher Molekularbiologie	(11)
	wichtig für Einleitung	(1)

## (2) Smart Groups



- *Dynamic groups*
- Based on search queries
- Automatically updated

My Groups		
	HPV test	(23)
	HPV Type	(3)
	Lehrbücher Molekularbiologie	(11)
	wichtig für Einleitung	(1)

# Grouping of references (*Groups*) (3)

## (3) Groups created from groups



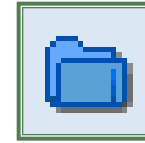
- Combination of other groups (both custom and smart groups)
- Combination based on boolean operators: union, intersection or complement of sets



Geology + Medicine

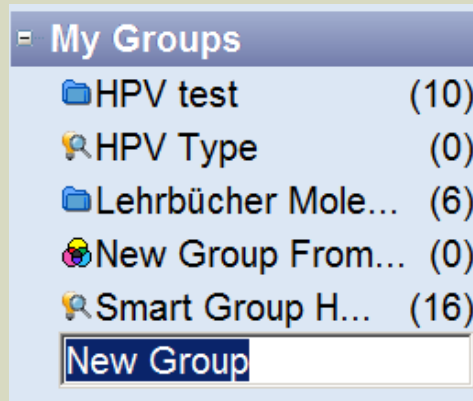
(1)

# Creation of *Custom Groups*



(1)

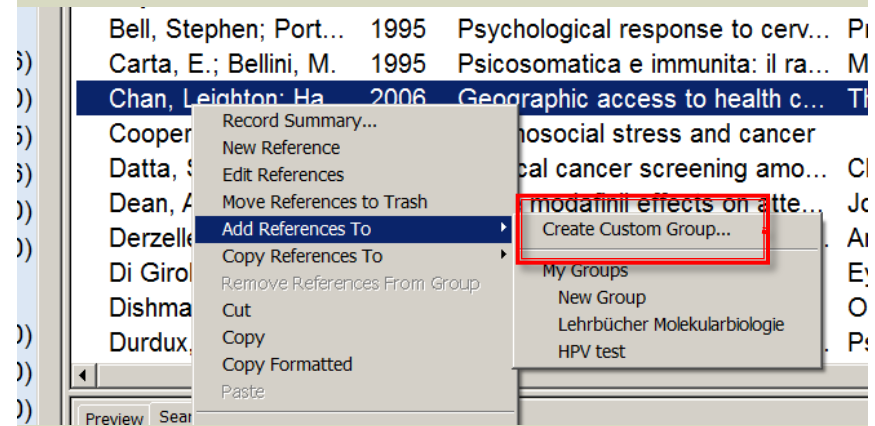
- Right mouse button
- Create new group
- Enter name



- Adding references with drag and drop

(2)

- Select reference(s)
- Right mouse button
- *Add References To / Create Custom Group*



# Smart Groups



- „Intelligent “ groups
- Dynamically generated
- Use with keywords: E.g. sort by „very important“, „important“
- Another possible use: Create a group with all references by a certain author
- Can be created in different ways



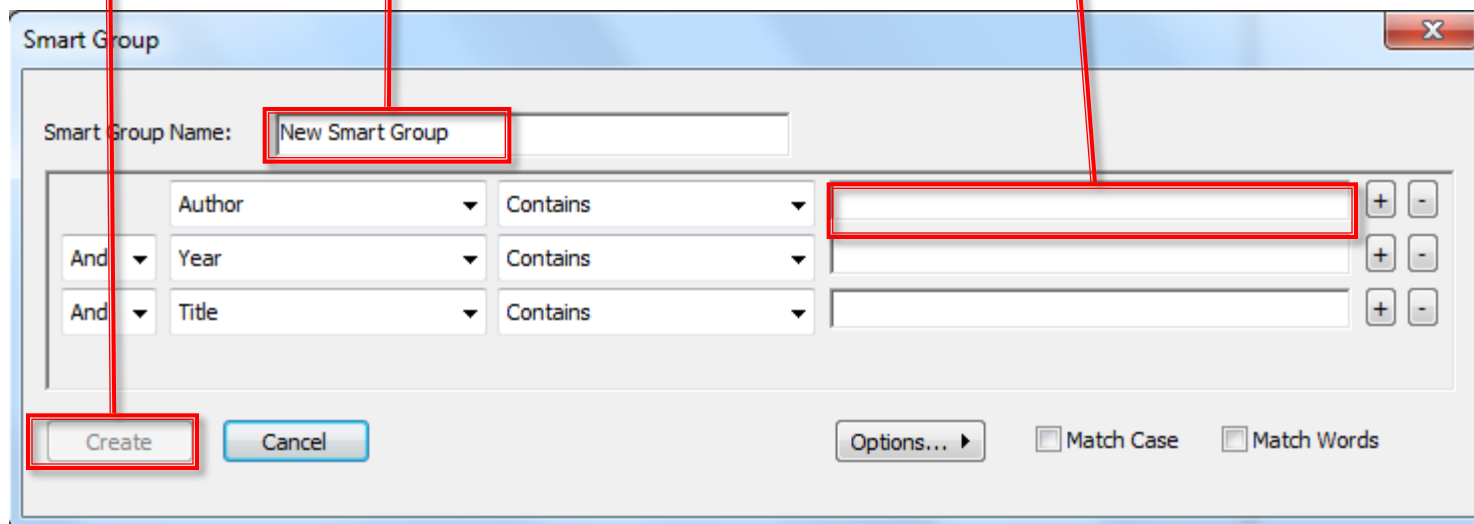
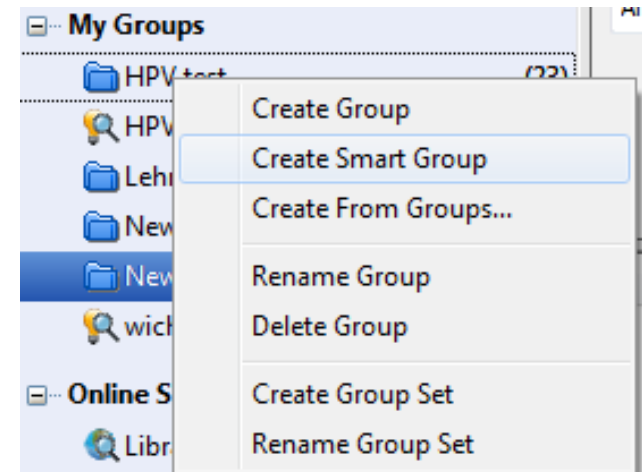
# Create *Smart Groups* (1)

## (1) *My Groups* / Create Smart Group

(2) Search window appears

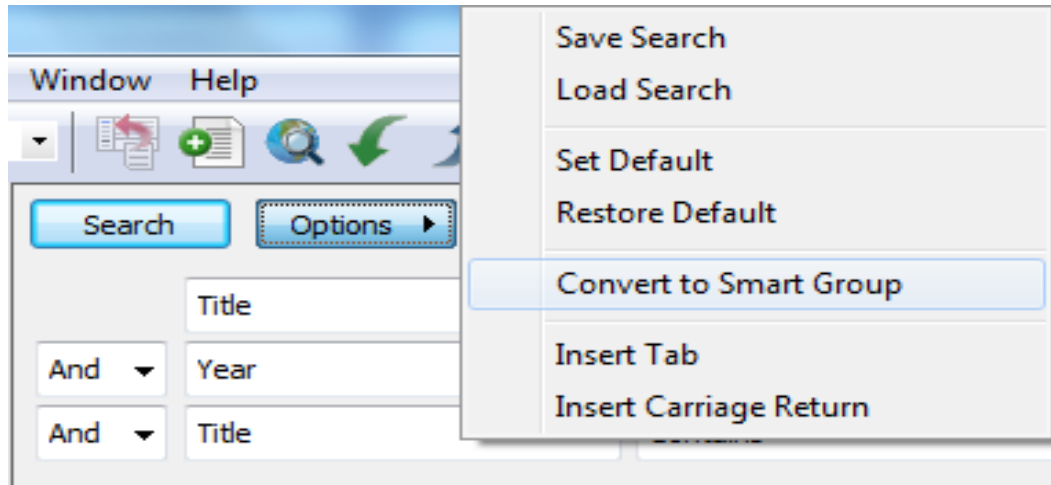
(3) Enter search queries used to define the smart group

(4) Name group



# Create *Smart Groups* (2)

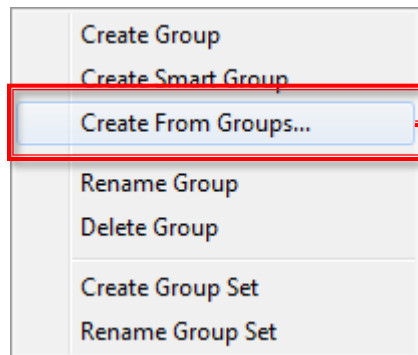
Different way:



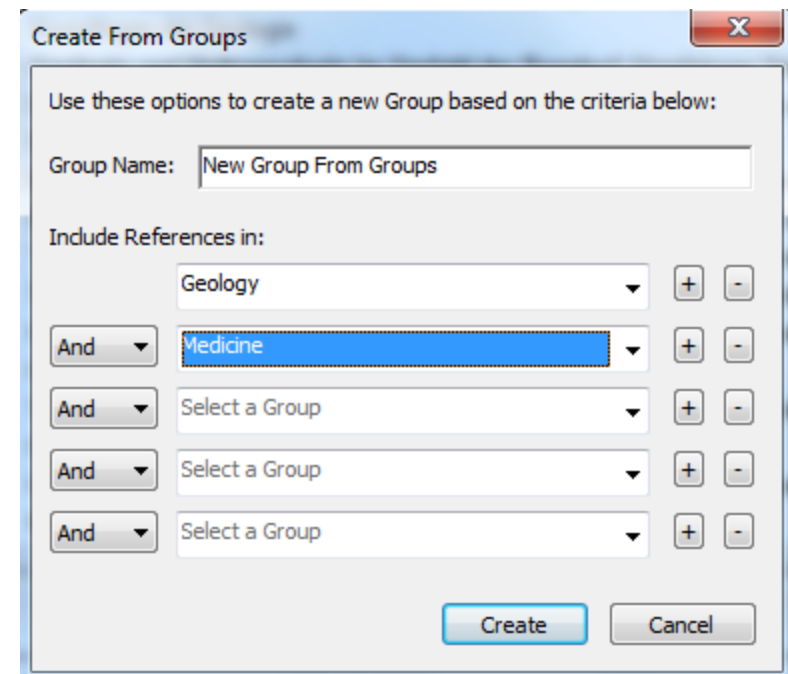
- In the search window of the library
  - (1) Start search
  - (2) ***Options / Convert to Smart Group***
  - (3) Enter group name

# Create *Groups from groups*

Right-click in the group window: **Create from Groups...**



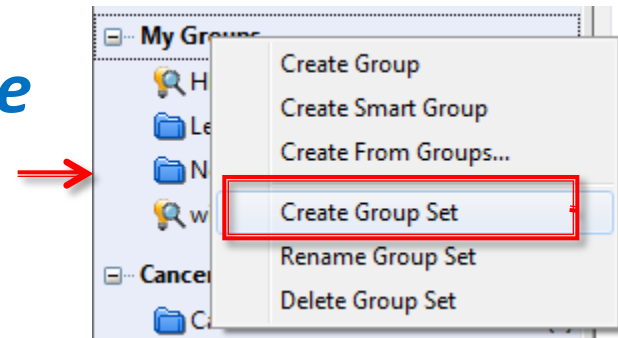
- Select
  - (1) Group name
  - (2) Select groups to combine
  - (3) Define boolean operators



# Create group sets(1)

- Higher-level groups
- Contain individual groups (both custom and/or smart groups)

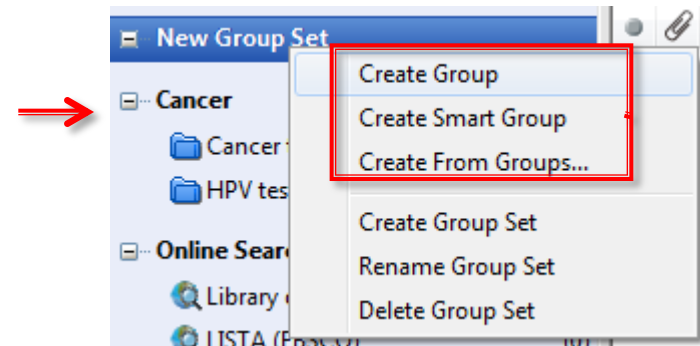
(1) Menu ***My Groups / Create Group Set***



(2) Name *Group Set*



(3) Fill Group Set by Creating new groups or by drag-and-dropping existing groups



## Create *Group Sets* (2)

- The ***Unfiled*** group contains all references which are not part of a different groups

**Note:** To check which groups a reference is part of, select the reference and choose **Record Summary** in the context menu. References can be part of multiple groups.

# Delete groups and references

(1)

## Delete references

from **Custom Groups**

*Only group membership is deleted*

*References is still available under „All References“*

from **Smart Groups/Group from groups**

*Reference is moved to the trash!*

*Restore references into smart group is possible (Restore to Library)*

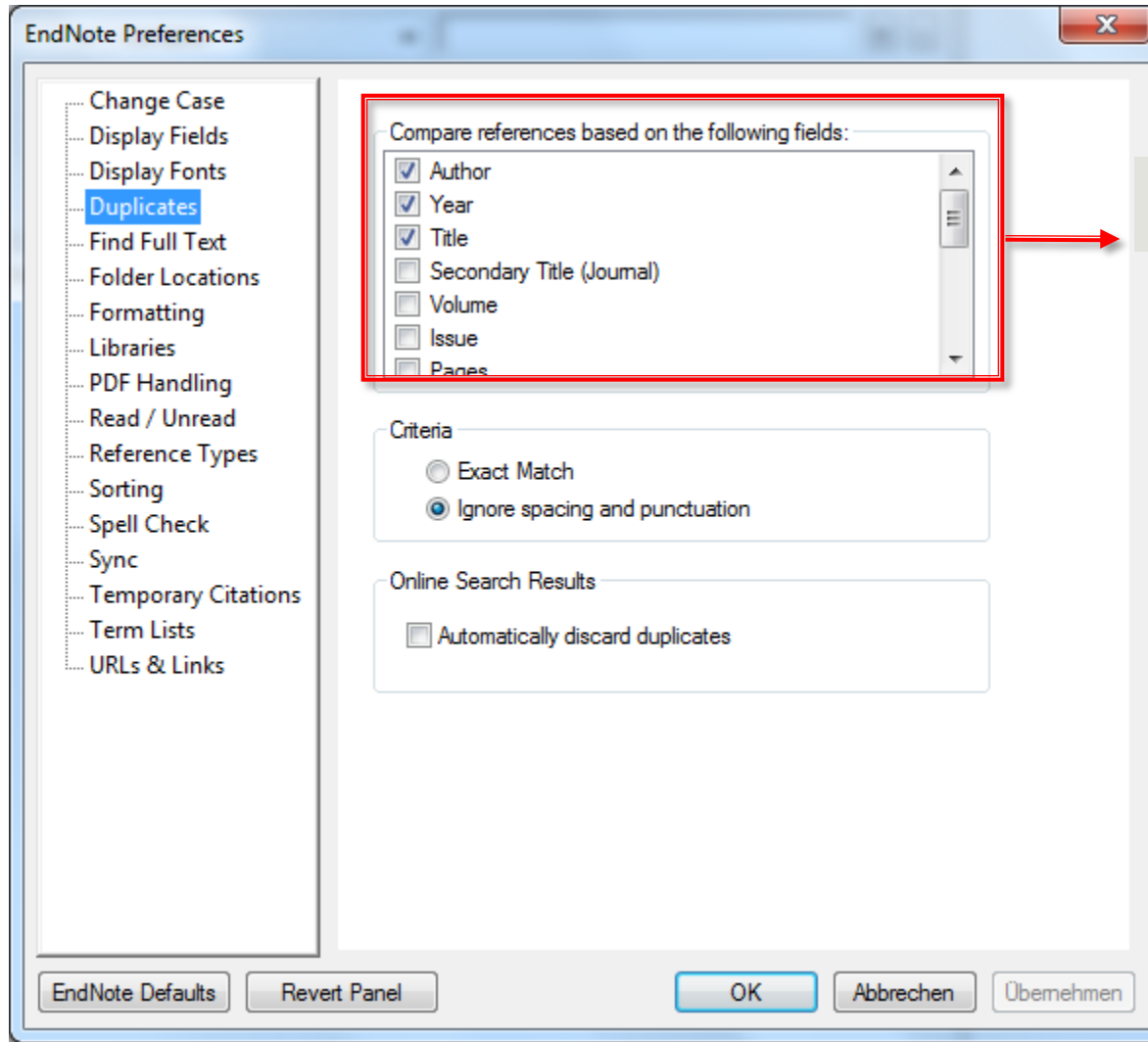
(2)

## Delete groups

- Deletes groups, but not the references
- Cannot be undone!

# Find duplicates (1)

## *Edit / Preferences / Duplicates*

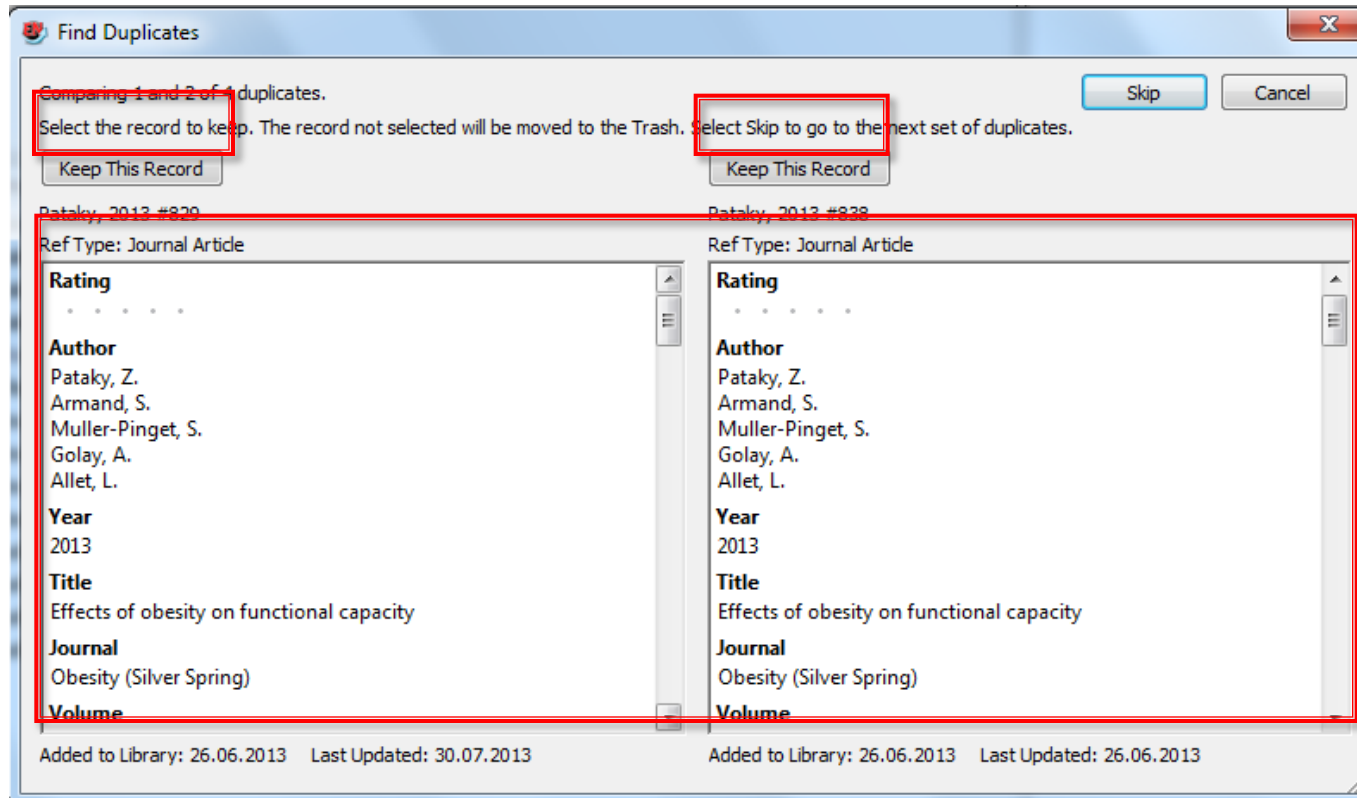


Edit default values

Control for  
duplicates is  
automatically  
applied with the  
default values

# Find duplicates (2)

## (2) *References / Find Duplicates*



All References	(310)
Copied References	(139)
<b>Duplicate References</b>	<b>(76)</b>
Unfiled	(297)
Trash	(13)

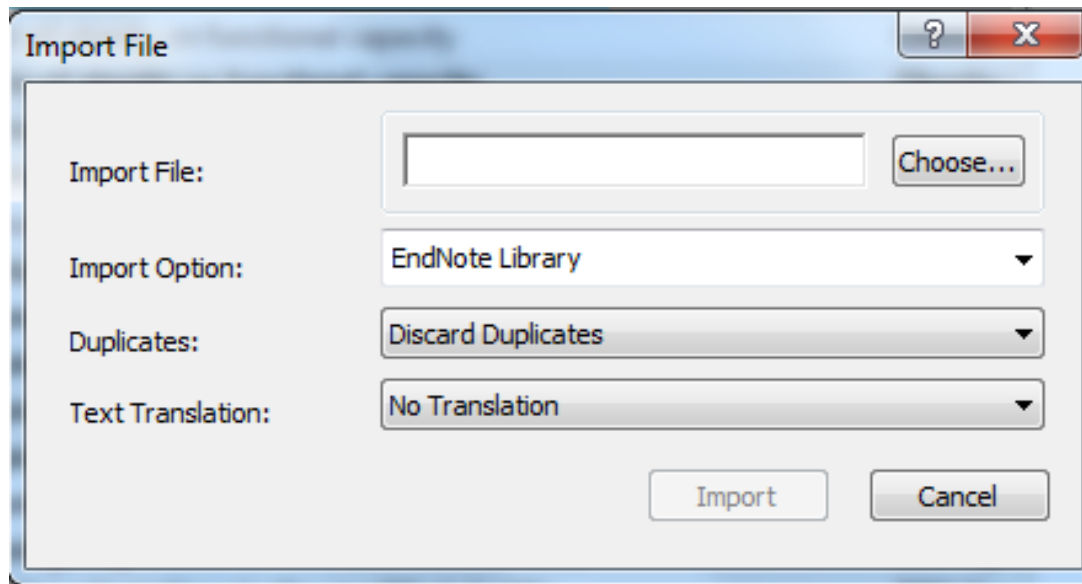
- Compare potential duplicates (differences in blue)
- Select which record should be kept



# Merge two databases

## (1) *File / Import File*

- Select import option *EndNote Library*
- Prevent creation of duplicates by choosing *Discard Duplicates*



---

# Export and Publication

- 
- ✓ *Export libraries*
  - ✓ *Cite While You Write (CWYW) & WORD*
  - ✓ *Edit Citation styles (output styles)*
-

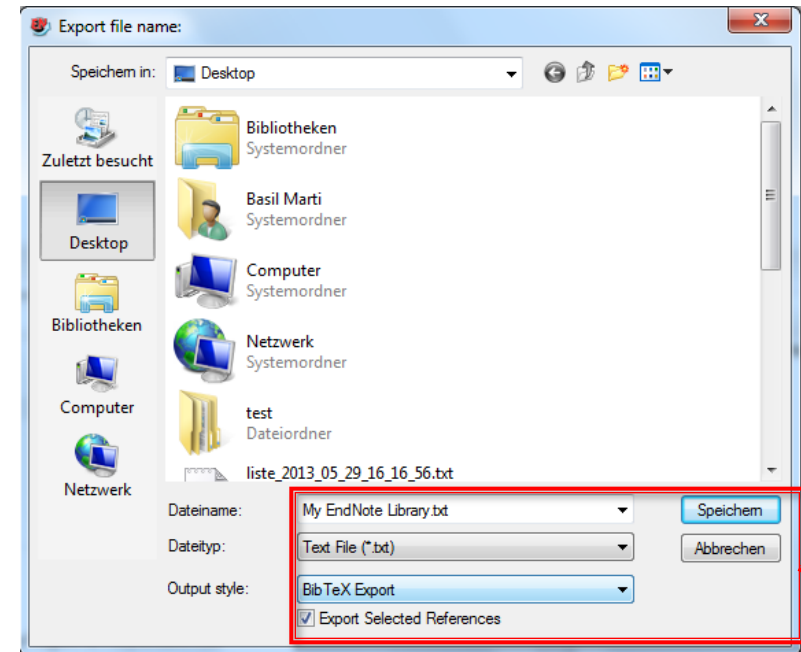
---

## ✓ *Export libraries*

---

# Export libraries

- File/Export
- Output style
  - **EndNote Export** for export to other citation management software
  - **BibTeX Export** for LaTeX users



---

✓ *Cite While You Write (CWYW)*

---

## *Cite While You Write (CWYW)*

- Dynamical export of citations
  - in *WORD*
  - in other word processors
- Automatic generation of bibliographies
- Many different formats possible
- Insert citations from both *WORD* and *EndNote*
- Citations and bibliographies are dynamic:  
Style can be changed at any moment

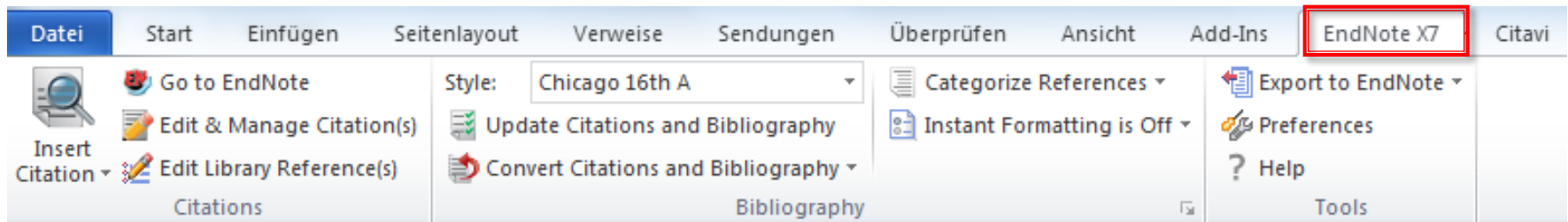
*Both WORD and the EndNote Library have to be open!*

### **Tip:**

Close all non-necessary libraries

# *Cite While You Write* in WORD

- Installation of an *EndNote* Plugin in WORD
- Adds EndNote X7-ribbon





# Cite While You Write in WORD

## (1) *Insert Citation / Find Citation*

(2) Search windows opens

(3) Search library by

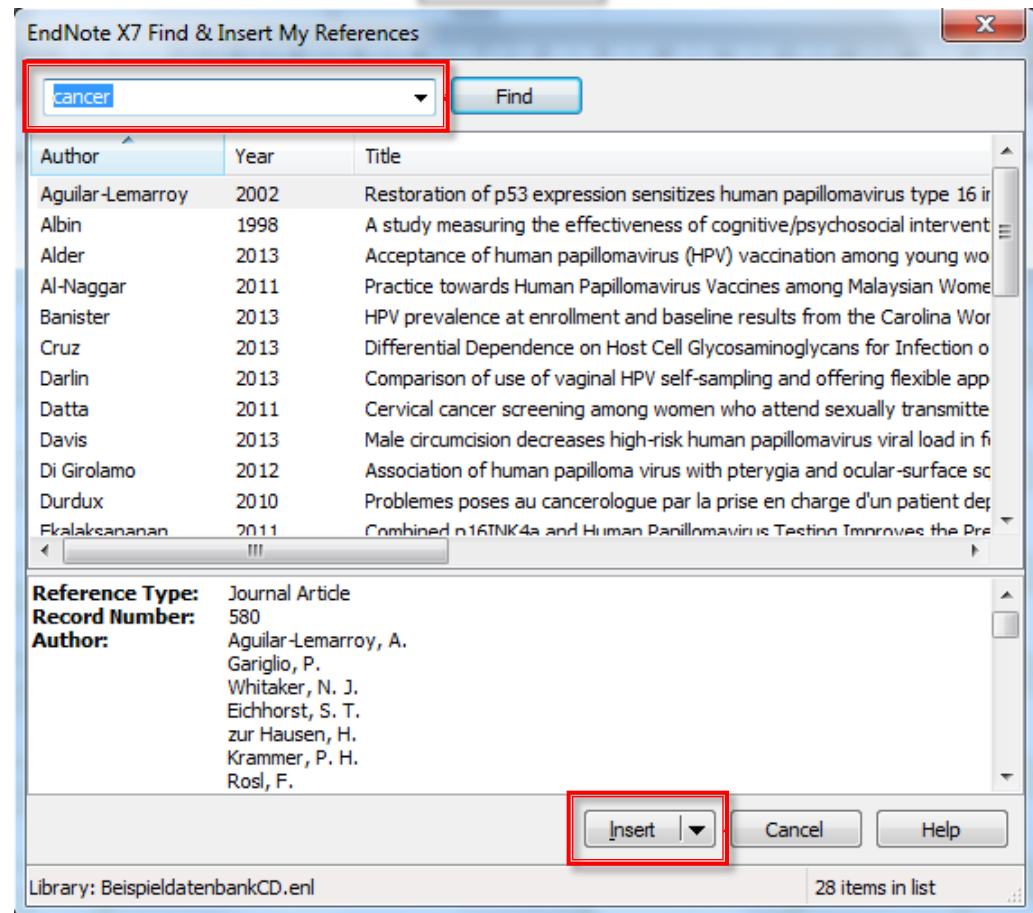
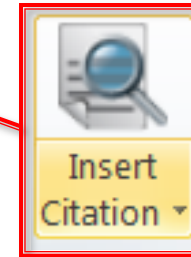
(1) Author

(2) Keywords

(3) Journal name ...

(4) Select reference and click on *Insert*

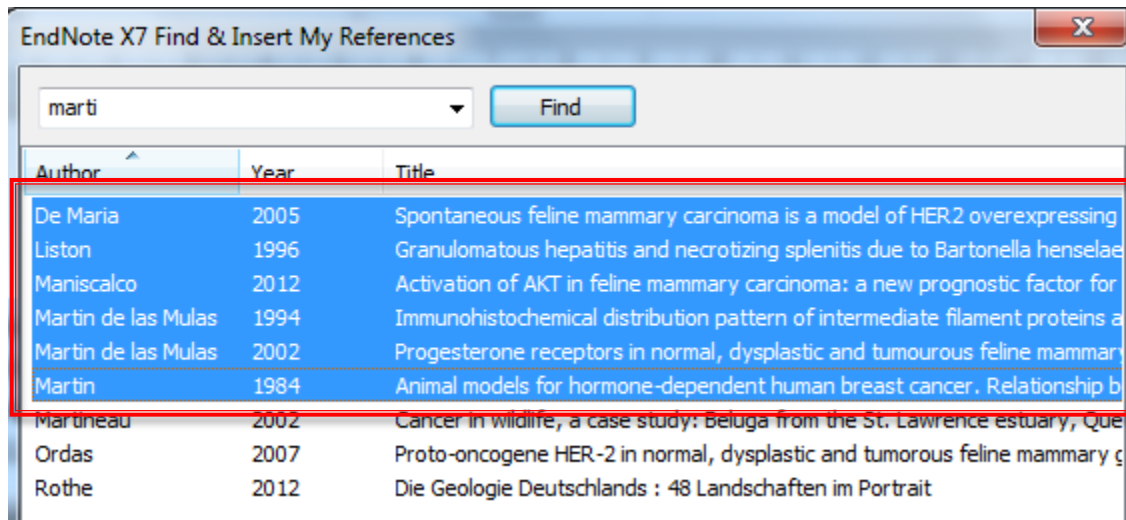
(5) Citation and bibliography entry are generated



# *Cite While You Write* in WORD

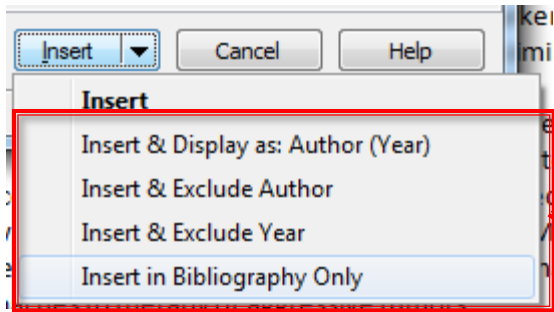
Additional options when inserting references:

- Selecting and inserting multiples references



# *Cite While You Write in WORD*

Additional options when inserting references:

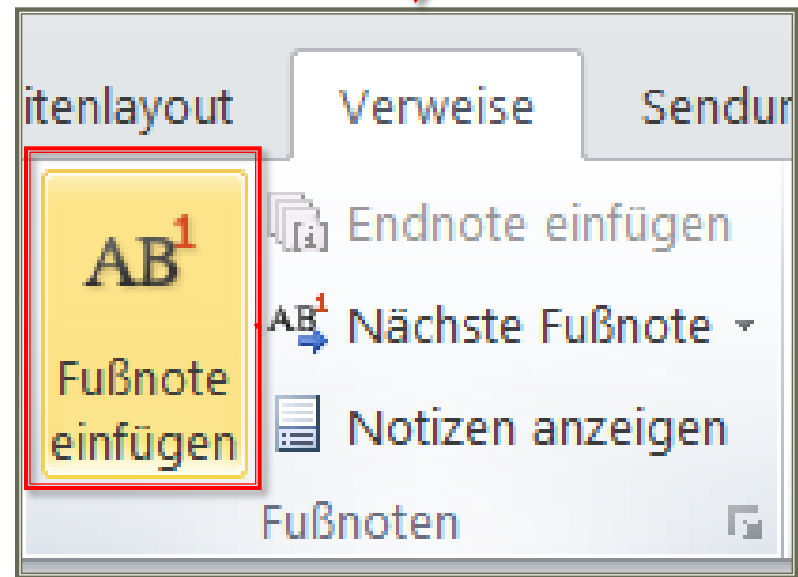


- Insert & Display as: Author (Year): For use when mentioning the author in the running text. E.g. John Smith et al. (**Citation**) postulate that ...
- Insert in Bibliography Only: No citation is inserted, reference is only included in bibliography



# Create Footnotes in *WORD*

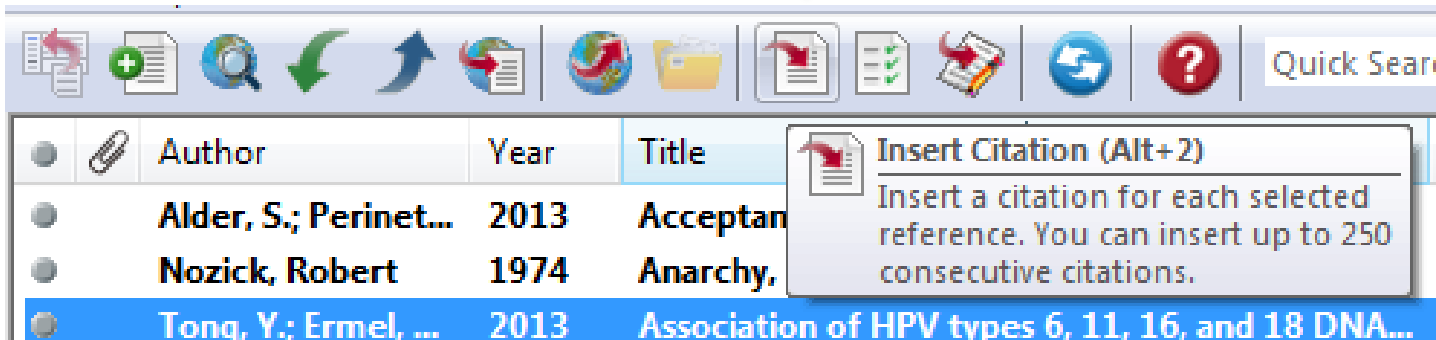
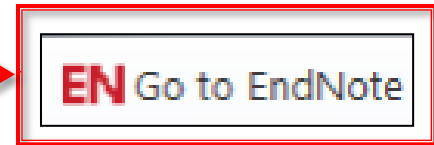
- (1) Insert footnote
- (2) Move cursor to footnote
- (3) *Insert Citation / Find Citation*

Some citation styles are not recommended for use with footnotes!



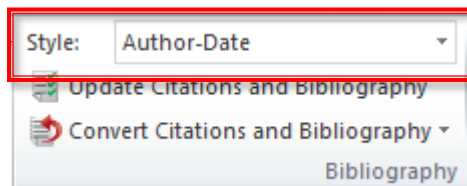
# Cite While You Write in EndNote

- (1) Move Cursor in Word to desired position
- (2) Change to EndNote 
- (3) Select reference in EndNote and click on ***Insert Citation*** 

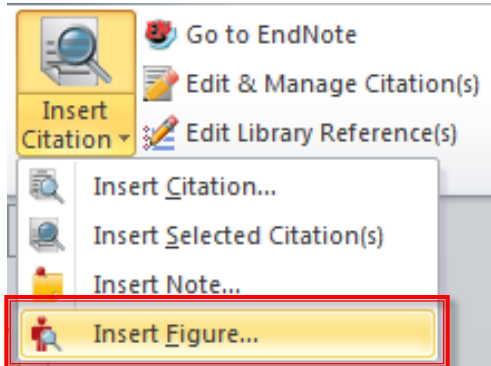


# *Change citation style*

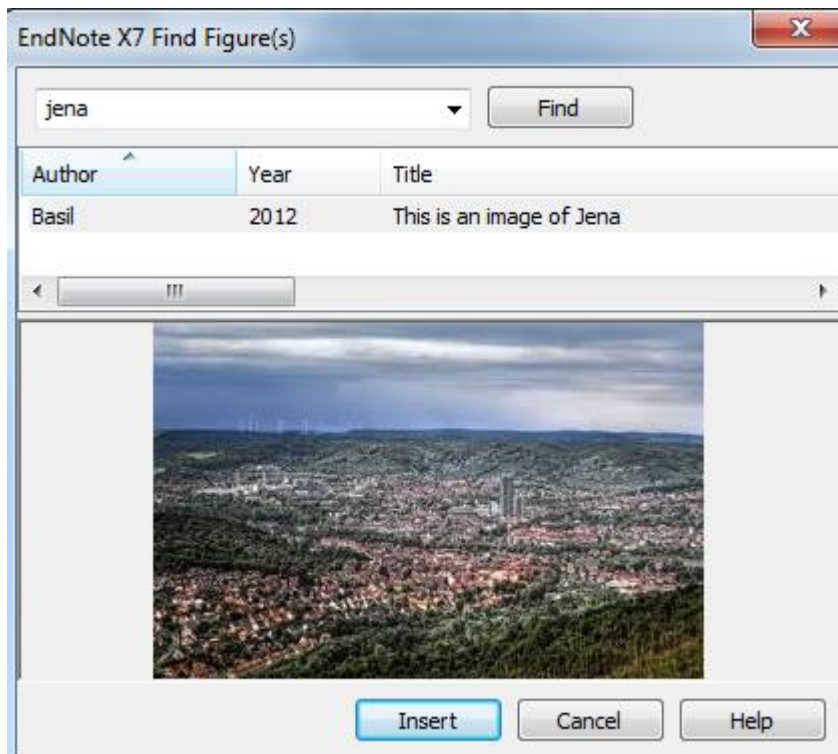
The citation style can be changed at every time by using the drop down menu in Word. Citations and bibliography are then reformatted automatically.



# Insert figures & pictures



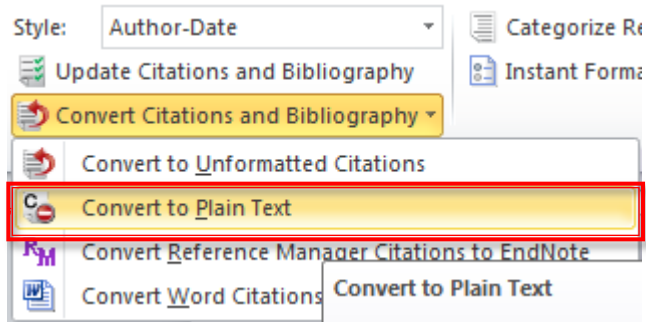
- (1) Select *Insert Figure*
- (2) Select Figure or picture from list
- (3) Figure is inserted with caption



Note: Figures and captions are not automatically updated when the EndNote library changes

Depending on the citation style, figures are inserted at the end of the document or in the main text

# *Convert to plain text*



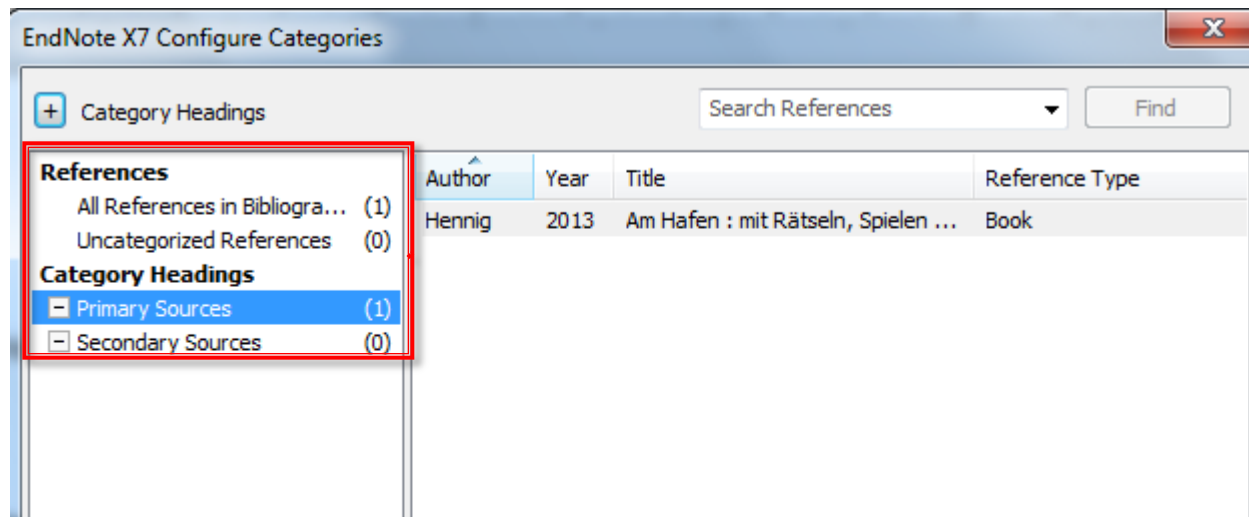
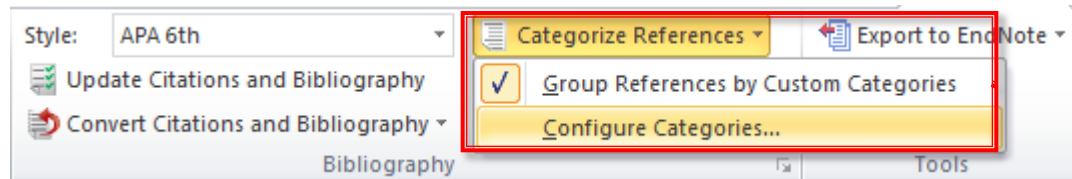
This function converts all citations and the bibliography to plain text, which you can edit with Word.

Use this function if you share your document with someone who doesn't have your EndNote library or to manually edit citations or bibliographies.



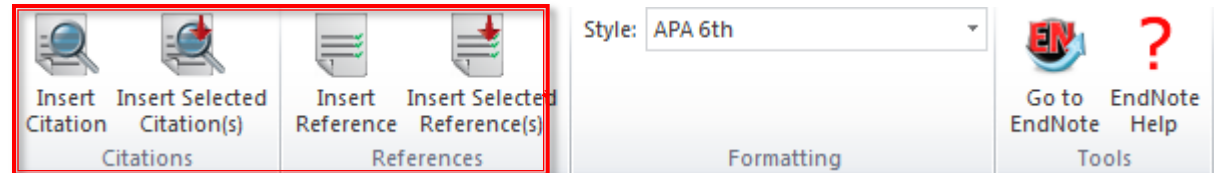
# Structured bibliographies

- Sorting the bibliography to according to document types or customized criteria (e.g. primary/secondary sources or sources/further reading)
- *Can also be used to create bibliographies for each chapter*



# Other programs

- Powerpoint



- **Insert Citation:** (Martin de las Mulas et al., 2002)
- **Insert Reference:** Martin de las Mulas, J., Espinosa de los Monteros, A., Bautista, M. J., Gomez-Villamandos, J. C., & Morales, C. (1994). Immunohistochemical distribution pattern of intermediate filament proteins and muscle actin in feline and human mammary carcinomas. *J Comp Pathol*, 111(4), 365-381.
- *No bibliography is available in PowerPoint document*
- *No dynamic formatting: Insertion as plain text*

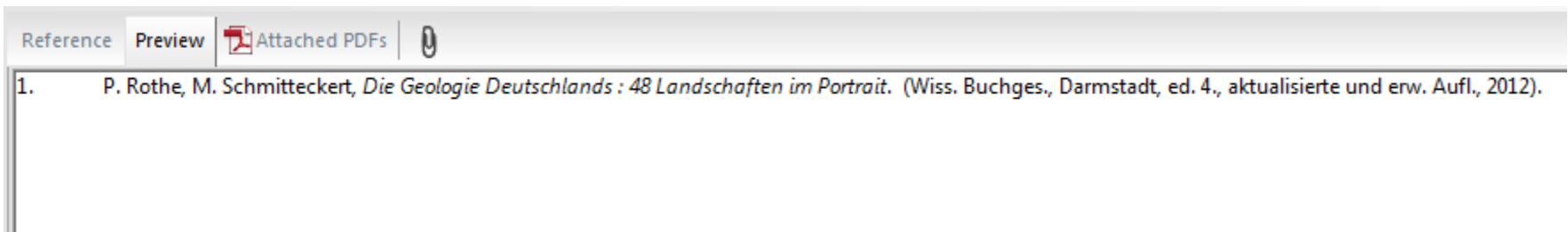
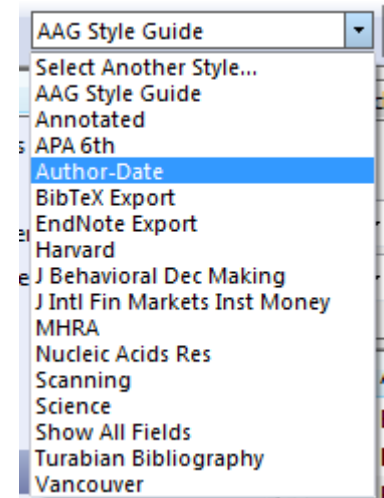
---

***Edit citations styles (output styles)***

---

# Style preview

- Select style in the EndNote drop down list
- Select a reference
- Preview is shown in the Preview Tab



# *Output styles*

- Endnote offers more than 5500 output styles for formatting citations and bibliographies
- File Format: **\*.ens** (EndNote Styles)
- The standard installations only contains the 100 most popular styles
- Additional styles can be downloaded:  
<http://www.endnote.com/support/enstyles.asp>

# Output Styles

- Search for specific styles and download on the EndNote website

## ENDNOTE OUTPUT STYLES

### ENDNOTE OFFERS MORE THAN 5,000 BIBLIOGRAPHIC STYLES



Download an archive of all available styles.

Click the column heads in the table below to sort all styles by style name, citation style, discipline, or date.

USE THE STYLE FINDER BELOW TO SEARCH FOR A STYLE NAME AND/OR CITATION STYLE AND/OR PUBLISHER.

Style or Journal Name

Citation Style

Publisher

APPLY
RESET

Style or Journal Name	Citation Style	Discipline	Date	
Hepatobiliary & Pancreatic Diseases International	Superscripted Number	Surgery	2013-08-13	DOWNLOAD
Journal of Orthopaedic Research	Superscripted Number	Orthopedics	2013-08-01	DOWNLOAD
Journal of Applied Geophysics	Author-Year	Geology	2013-08-01	DOWNLOAD
Neuropathology and Applied Neurology	Non-superscripted Number	Neurology	2013-08-01	DOWNLOAD

# Output Style Manager

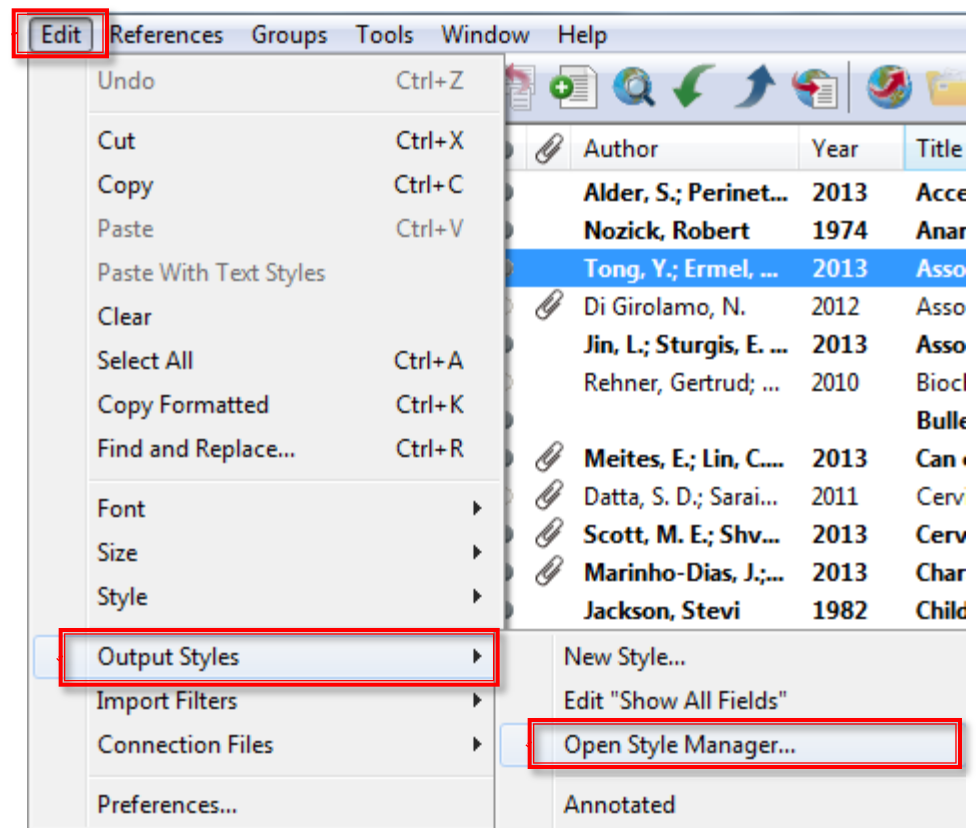
- *Edit / Output Styles / Output Style Manager*

- Create an individual style:

(1) Select an existing style  
as starting point:

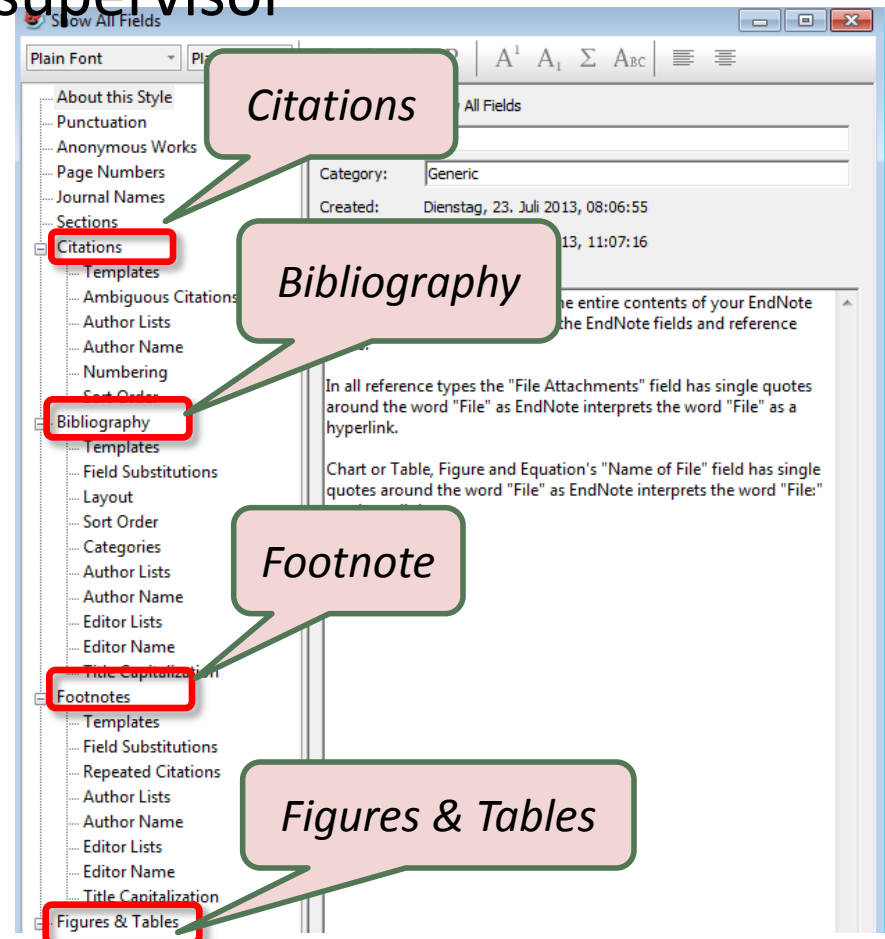
*Style Info Preview  
& Edit*

(2) Edit & save style



# Edit style

- Check for style recommendations/regulations of your journals/university/institute/supervisor
- Edit different categories
  - Citations*
  - Bibliography*
  - Footnotes*
  - Figures & Tables*





# Edit style

About this Style

Punctuation

Anonymous Works

**Page Numbers**

Journal Names

Sections

Citations

Templates

Ambiguous Citations

Author Lists

Page Number Format

☐ Don't change page numbers

☐ Show only the first page number (e.g. 123)

☐ Abbreviate the last page number (e.g. 123-5)

☐ Abbreviate the last page, keeping two digits (e.g. 123-25)

☒ Show the full range of pages (e.g. 123-125)

☐ Show only the first page for journals, full range for others

About this Style

Punctuation

Anonymous Works

Page Numbers

**Journal Names**

Sections

Citations

Templates

Ambiguous Citations

Author Lists

Author Name

Numbering

Sort Order

Journal Name Format

☐ Use full journal name

☒ Abbreviation 1

☐ Abbreviation 2

☐ Abbreviation 3

☐ Don't replace

☐ Abbreviate journal articles only

☐ Remove periods

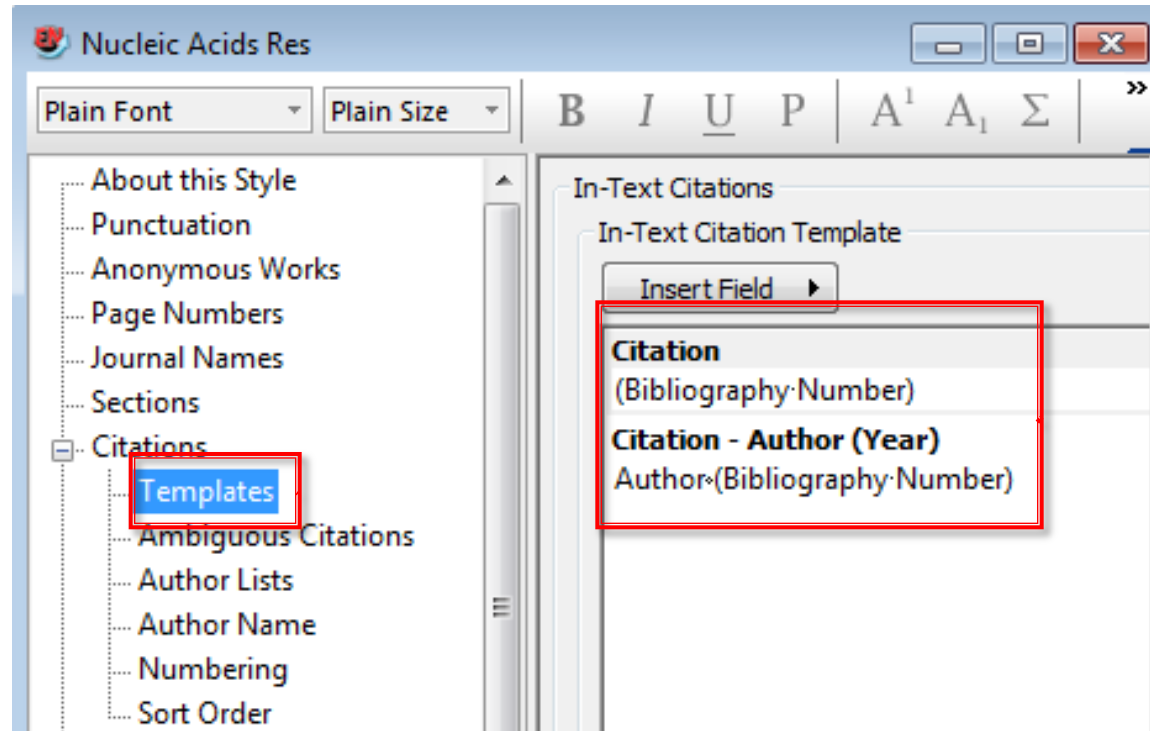
# Edit citations

- In-Text Citations

(1) *Templates*

(2) *Insert Field*

e.g.: **Author, Year.** Add commas or semicolons by Hand



# Edit citations

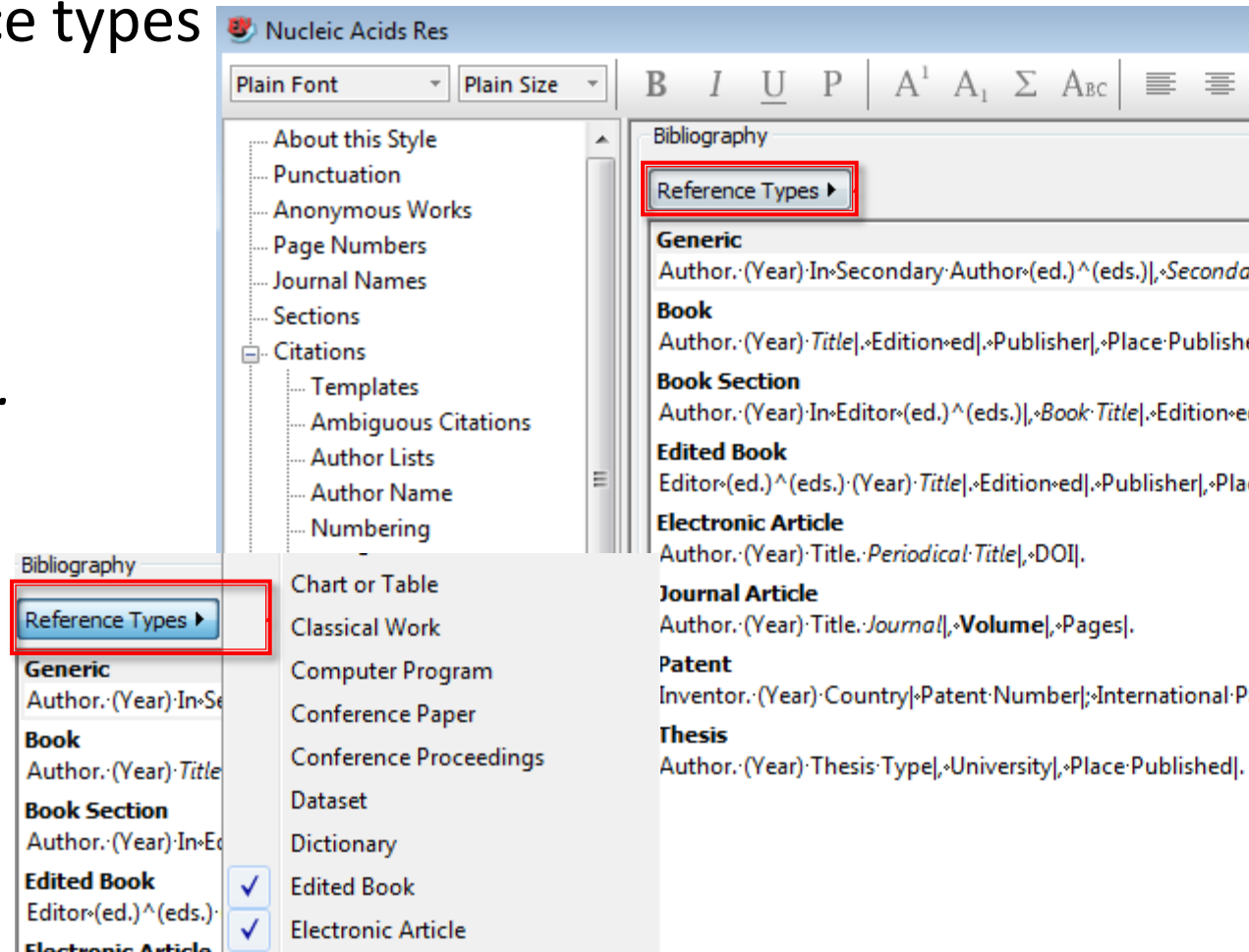
- Author Lists/Author Name: How/how many authors are shown in citations

The screenshot displays the Zotero citation style editor. On the left, a sidebar lists various settings categories. The 'Citations' category is expanded, and 'Author Lists' is selected and highlighted in blue, with a red rectangle drawn around it. The main editing area on the right is divided into three sections:

- Author Separators:** This section contains two rows of settings for different numbers of authors. Each row has four input fields: 'Number of Authors' (with '1' and '100' in the first and third boxes), 'between' (with a comma in the second box), 'before last' (with 'and' in the second box), and 'before last in format: Author (Year)' (with 'and' in the second box).
- Abbreviated Author List - First Appearance:** This section has two radio button options. The first option, 'List all author names', is selected. The second option, 'If 3 or more authors, list the first 1 author(s)', is unselected. Below these is a text field for 'and abbreviate with:' containing ', et al.' and an unchecked 'Italic' checkbox.
- Abbreviated Author List - Subsequent Appearances:** This section also has two radio button options. The first option, 'List all author names', is selected. The second option, 'If 3 or more authors, list the first 1 author(s)', is unselected. Below these is a text field for 'and abbreviate with:' containing ', et al.' and an unchecked 'Italic' checkbox.

# Edit bibliography(1)

- Define bibliography pattern
- Add new reference types
  - *Book*
  - *Online Database*
  - *Personal communication...*



# Edit bibliography (2)

Enter fields using the *Insert Field* button.

Enter special characters (e.g. commas, parentheses) by hand

The screenshot shows the 'Nucleic Acids Res' software interface. On the left is a sidebar with a tree view containing categories like 'About this Style', 'Punctuation', 'Anonymous Works', 'Page Numbers', 'Journal Names', 'Sections', 'Citations', and 'Bibliography'. The 'Bibliography' category is expanded, and 'Templates' is selected. The main window has a menu bar with 'Plain Font' and 'Plain Size' dropdowns, and a toolbar with bold, italic, underline, and paragraph alignment icons. Below the menu bar is a 'Bibliography' section with a 'Reference Types' dropdown and an 'Insert' button. A red rectangle highlights the 'Generic' reference type template, which contains the following fields: Author, (Year), In, Secondary, Author, (ed.), (eds.), Secondary, Title, Edition, ed., Publisher, Place, Published, Vol., Volume, pp., and Pages. Other visible reference types include Book, Book Section, Edited Book, Electronic Article, Journal Article, Patent, and Thesis, each with its own set of fields.

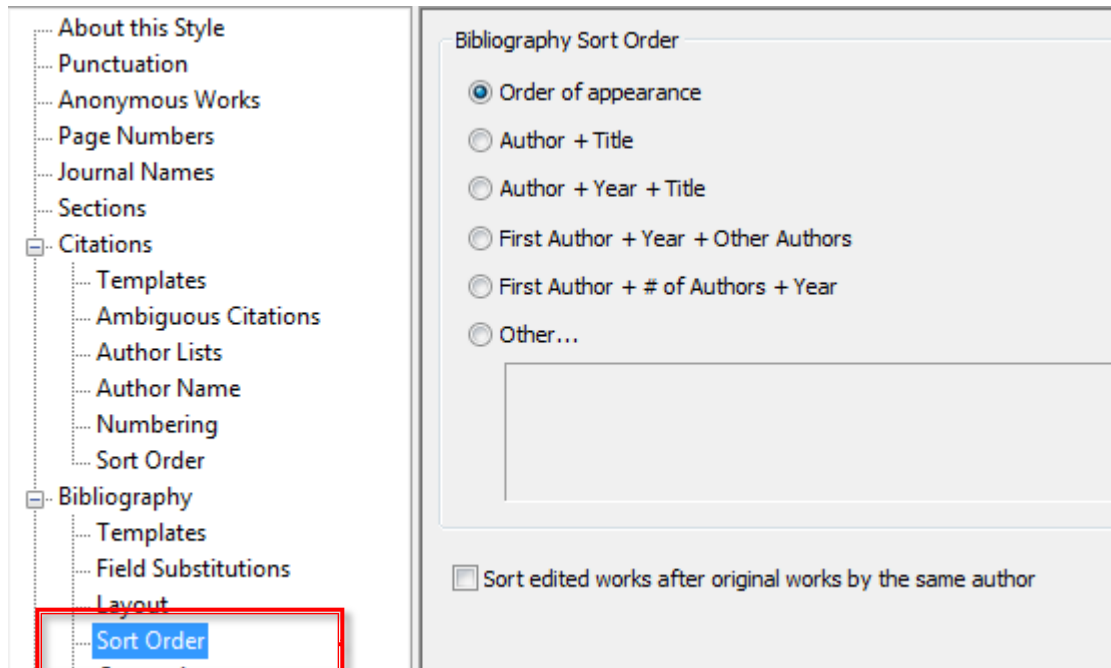
# Edit bibliography (3)

## Important rules:

- Dependence: Characters or Punctuations which are directly connected to an EndNote field (e.g. author) are only shown if the field is not empty
- | (Forced Separation): Ignores Dependence (e.g. author |,)
- non breaking space (diamond symbol): joins two parts together, creates dependence
- ^: Singular/Plural forms (e.g. (Ed.)^(Eds.))

# Edit bibliography (4)

## Sort order of the bibliography



# Edit footnotes

Three possibilities to determine the footnote style:

- Define your own templates
- Use formatting of bibliography entries
- Use formatting of citations

Format citations in footnotes: Same as bibliography ▼

☒ Include citations in bibliography

Multiple Citation separator: ,

☐ When using the short form, include the title field only when needed to disambiguate a citation

Reference Types ▶

**Generic**

**Generic - Short form**



# Edit *Figures & Tables*

- Placement of figures and tables
  - In the text
  - At the end of the document
  - Placement of the caption

Figures

Placement

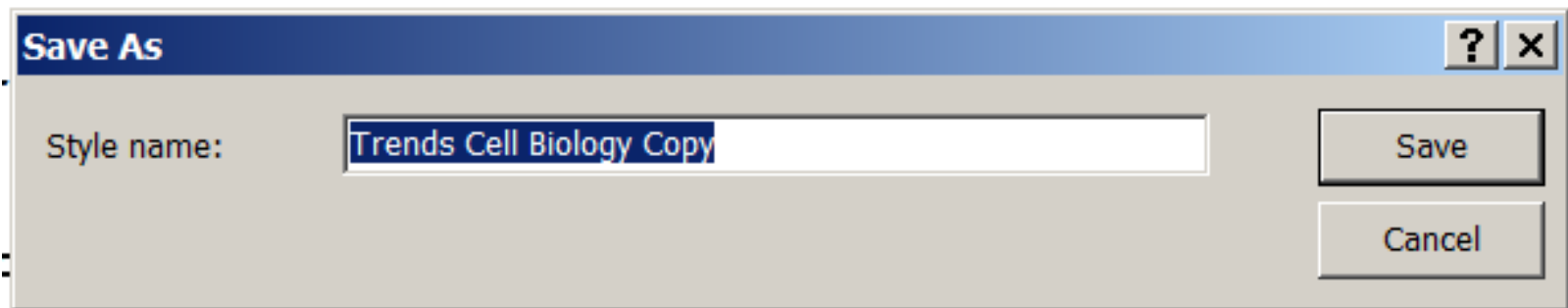
- ☒ Insert figures in-text near the reference to the figure
- ☐ Insert figures as list at the end of the document

Captions

- ☐ Place caption above the figure
- ☒ Place caption below the figure
- ☒ Place label and caption on separate lines

# Save style changes

- (1) Exit *Output Style Manager*: ☐
- (2) Save changes
- (3) Tip: Save the edited style under a new name



---

# Online & Collaborative reference management

# Teamwork

## ***Copy database***

*Static*  
***\*.enl***

***File /  
Save a Copy***

Data folder  
not included

## ***Compressed Library***

*Static*  
***\*.enlx***

***File /  
Compressed  
Library***

---

***File / Open /  
Open Library***

Send by mail

## ***EndNote using a network***

*(Dynamic)*


Work on a  
joint network  
drive

Read-only

## ***EndNote Web***



*Dynamic*

Synchronize  
and share  
data: |  |

# *Compressed Library*

- (1) For Backup-purposes (Recommended!)
- (2) For collaborative work

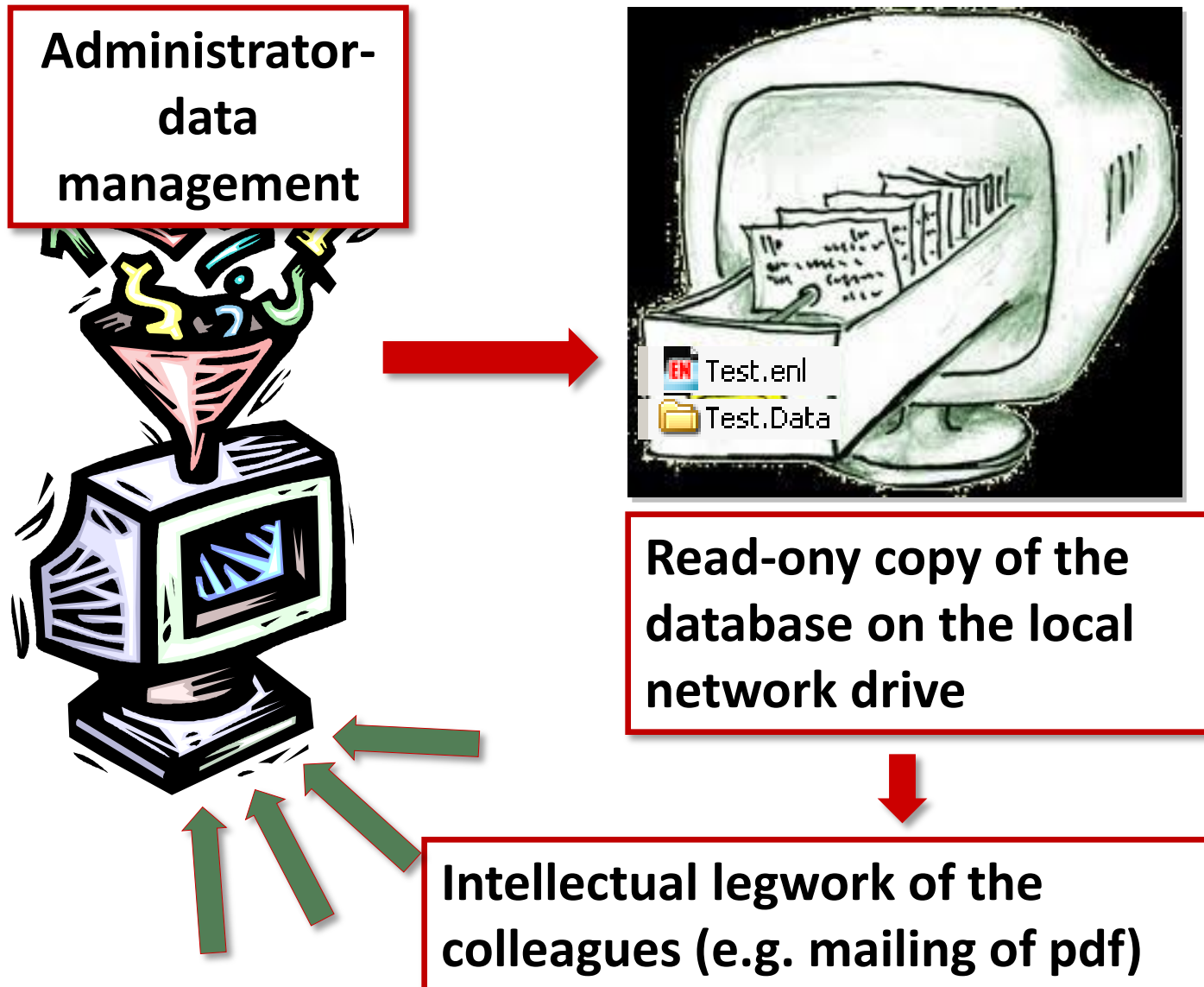
- Send by mail is possible
- Compressed format
- Save with/without attachments

## *(1) File / Compressed Library*

(2) Save locally

(3) Open with **File / Open / Open Library / ... .enlx**

# *EndNote* on a network drive



# *Teamwork and mobile work with EndNote Web*

- Bidirectional synchronization between EN Desktop- und Online-Version



- Access from everywhere using a web browser
- Menus in different languages (English/German etc.)
- *EndNote Web* is well suited for collaborative work

# *EndNote Web*

## *Disadvantages:*

- Limited functionality
- No access to web-based libraries after leaving the institution licensing Endnote Web
- Account will be deleted after 1 year of inactivity
- No offline-editing possible
- More interference-prone (server problems, maintenance, stability of the internet connection)

Check first which functionalities are necessary for you!



# Registration of *EN Web*

- One-time registration under <https://www.myendnoteweb.com/>
- Download of word plugin for CWYW-editing possible

EndNote Web 3.3 - Mozilla Firefox

Datei Bearbeiten Ansicht Chronik Lesezeichen Favoriten Extras Hilfe

Allegro - Philipps-Universität Mar... endnote web login - Google-Suc... EndNote Web 3.3 EndNote - Bibliographies Ma

www.myendnoteweb.com/EndNoteWeb.html?cat=myrefs&

Meistbesuchte Seiten DBIS-ThULB Mailsystem Störungsmeldung ThULB A-Z ThULB interner Bereich

Willkommen, Corina

ENDNOTE® WEB | provided by ENDNOTE X5

Meine Referenzen Erfassen Organisieren Formatieren Optionen

**Schnellsuche**

Suchen nach

in Alle Referenzen

Suchen

**Meine Referenzen**

Alle Referenzen (67)

[Nicht zugeordnet] (0)

Merkliste (0)

Papierkorb (0)

▼ Eigene Gruppen

HPV Integration (67)

LB Molekularbiologie (0)

**ResearcherID Mehr Infos**

• Eindeutige Autorenerkennung

**HPV Integration**

25 pro Seite anzeigen

Seite 1 von 3 Los

☐ Alle ☐ Seite

☐ Aus Gruppe entfernen

**Autor**

☐ Al-Naggar, R. A.

☐ Zu Gruppe hinzufügen...

☐ Zu Gruppe hinzufügen...

- HPV Integration

- LB Molekularbiologie

Neue Gruppe

In Schnelliste kopieren Löschen

Sort

Markierte Referenzen in Merkliste kopieren

Practice towards Human Papillomavirus Vaccines Population

Asian Pac J Cancer Prev

Hinzugefügt zur Bibliothek am: 17 Feb 2012 Letzte A

Onlinelink Gehe zu URL

ThULB - LINKING

☐ Alberts, Bruce 1999

Lehrbuch der molekularen Zellbiologie

Der "kleine" Alberts

Hinzugefügt zur Bibliothek am: 17 Mar 2012 Letzte A

# Basic Functions of Endnote Web

## References and groups

**Quick Search**

Search for

in All My References ▾

**My References**

**All My References (380)**

[Unfiled] (358)

Quick List (0)

Trash (16)

▼ My Groups

- Geology (17)
- My papers (1)
- test (4)

**Build a profile to showcase your own work.**

**ResearcherID**

Groups

### All My References

Show 10 per page ▾

◀ Page 2 of 38  ▶▶

<input type="checkbox"/> All <input type="checkbox"/> Page <input type="button" value="Add to group..."/>		<input type="button" value="Copy to Quick List"/>	<input type="button" value="Delete"/>
Author↑	Year	Title	
<input checked="" type="checkbox"/> Aktiegroep Man Vrouw Maatschappij. Werkgroep Sekse en Test.,	1978	<a href="#">Sekse &amp; test : werkmap</a> Added to Library: 16 Aug 2013 Last Updated: 16 Aug 2013 	
<input type="checkbox"/> Alexander, George	1970	<a href="#">Moonport, U.S.A.; the fascinating story of Cape Kennedy and</a> Added to Library: 16 Aug 2013 Last Updated: 16 Aug 2013 	
<input type="checkbox"/> Allen, D. W.	1973	<a href="#">Oncogenic RNA viruses</a> CA Cancer J Clin Added to Library: 24 Oct 2013 Last Updated: 24 Oct 2013 Online Link→ <a href="#">Go to URL</a> <input type="button" value="Full Text"/>	
<input type="checkbox"/> American Psychological Association.,	1966	<a href="#">Standards for educational and psychological tests and manual</a> Added to Library: 16 Aug 2013 Last Updated: 16 Aug 2013 	

Edit reference

Attachements

# Basic Functions of Endnote Web

## Online Search:

**My References** **Collect** **Organize** **Format** **Options**

Online Search [New Reference](#) [Import References](#)

---

### Online Search

Step 2 of 3: Connecting to [Universität Johann Christian Senckenberg](#) : Bibliothekskatalog

in: Any Field And

in: Any Field And

in: Any Field And

in: Ar

☒ retrieve all records  
☐ select a range of records to retrieve

Search

### Online Search Results

[Universität Johann Christian Senckenberg](#) 1 - 10 of 15 results  
(basil) in Any Field

Show 10 per page ◿

◀◀ Page 1

---

☐ All (15) ☐ Page

☒ Bornemann, Basil

Add to group...  
Add to group...  
- Geology  
- My papers  
- test  
[Unfiled]  
New group

**Author** **copied Title**

Policy-Integration und Nacl  
Integrative Politik in der Na

ThULB · LINKING

# Basic Functions of Endnote Web

## Data entry or data import

### New Reference

#### Bibliographic Fields:

Cancel

Reference Type:

Generic

Author:

Use format Last Name, First name. Enter each name on a new line.

Title:

Year:

Secondary Author:

Secondary Title:

Place Published:

Publisher:

Volume:

Number of Volumes:

### Import References

Importing from EndNote?

File:

Durchsuchen...

Keine Datei ausgewählt.

Import Option:

Select...

Select Favorites

To:

Select...

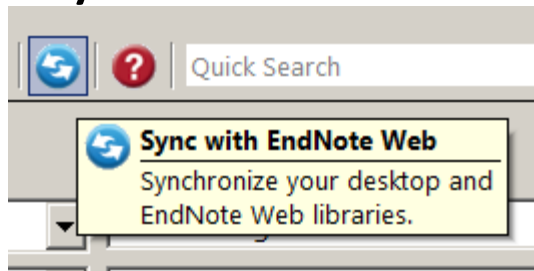
Import

# *Synchronization EN Desktop and Web*

## (1) Synchronization



- Adding references
- Deleting references
- Editing references
- Only custom groups are synchronized
- Synchronization can only be started from EN Desktop



# *Synchronization EN Desktop and Web*

*(2) Up to 5 GB of space*

*(3) Rules for attachments*

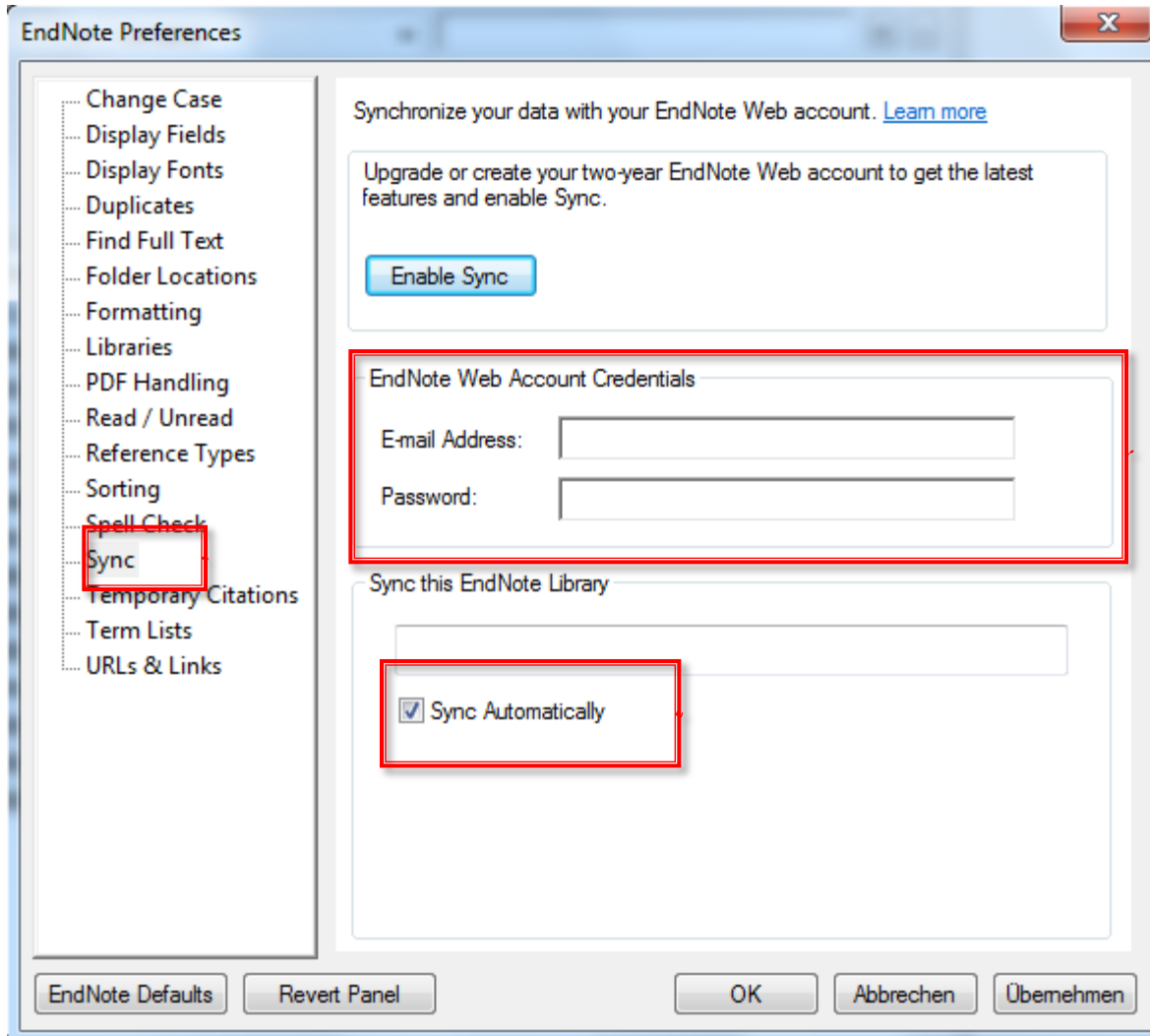
- All attachments will be synchronized in both directions

*(3) Rules for deletion of attachments*

- Deleted attachments will be synchronized again, if there are only deleted in one place
  - In order to really delete an attachment the attachment has to be manually deleted both in EN Desktop and Web.

# Synchronization with Endnote Web

## (1) *Edit / Preferences / Sync / Enable Sync*



# EndNote Web – Collaborative work

**Computer A**

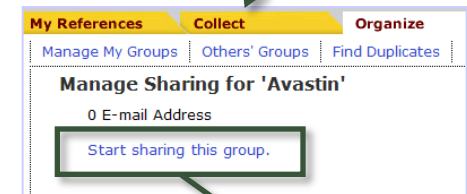
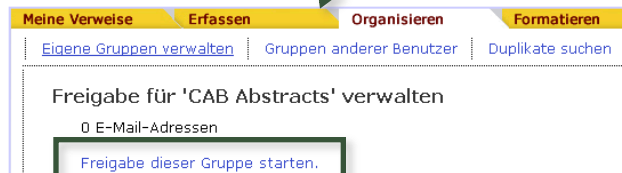
**Situation**

Two different computers

**Computer B**

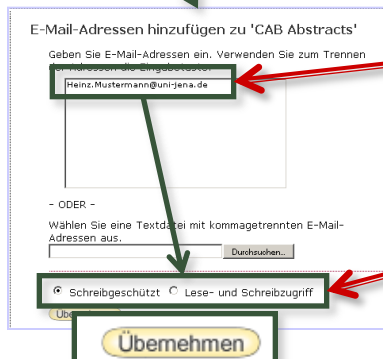


Select group for collaborative editing



Mutual adding of email-addresses

Allow read-only or read&write access





# EndNote Web – Collaborative work

**My References** **Collect** **Organize** **Format**

Manage My Groups Others' Groups Find Duplicates Manage Attachments

## Manage My Groups

My Groups†	Number of References	Share		
Geology	16	<input type="checkbox"/>	Manage Sharing	Rename Delete
My papers	1	<input type="checkbox"/>	Manage Sharing	Rename Delete
test	0	<input type="checkbox"/>	Manage Sharing	Rename Delete

New Group

### Add E-mail Addresses to 'Geology'

Enter e-mail addresses. Use the Enter key to add separate addresses.

basil.marti@thulb.uni-jena.de

- OR -

Select a text file with e-mail addresses separated by commas.

Durchsuchen... Keine Datei ausgewählt.

☒ Read only ☐ Read & Write

**Note: Attachments are not shared, regardless of access privileges.**

Apply

Close window.

- Select group
- Enter e-Mail addresses
- Option: Read only / Read & Write

# EndNote Web – Collaborative work

- No sharing of attachments
- Shared groups are only synchronized for the original owner of the group, not for the invited collaborators



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# Information and Support

# Additional support

## Additional informations in the Internet

- <http://www.endnote.com/>
  - ① EndNote Homepage
  - ② User Forum
  - ③ Technical Support
  - ④ Online Tutorial – always available
  - ⑤ Webinar (live) with different subjects
  - ⑥ Handbook in different languages (both German and Englisch)
- <http://www.adeptscience.de/bibliographie/endnote/index.html> (German distributor)
  - ① Technical questions
  - ② Handbook in different languages (both German and Englisch)
  - ③ German webinars (gratis)

# Questions?



Cartoon von <http://www.librarian-image.net/img07/>

*Basil Marti*  
*ThULB*

Tel.: 9 40036  
[basil.marti@thulb.uni-jena.de](mailto:basil.marti@thulb.uni-jena.de)